



## Minutes

EdTOA Exec conference call  
3:00 p.m. on Tuesday, Dec 17, 2019  
Teams Conference ID: 142 286 28

1. Call to Order
  - CTO @ 3:01 PM
  - Present: English, Larrivey, Meyers, Stoner, Taverna
2. Approve previous meeting minutes
  - Motion: Cindy; Second: Kelly
3. Old Business
  - Committee volunteers from STC
    - Melaine's replacement - Mark will appoint a temporary replacement until the next STC; Mark will reach out to people who volunteered at STC, if no one responds positively from them Mark will reach out to the broader group. Cindy will forward the volunteer info to Mark. Drew provided a list to Mark of groups we would like to liaise with. Kelly mentioned that this person is not the person who has to attend all of the meetings, Chair the External Liaison Council. Still need someone to do TOA, FACT2, and CCIO others are covered.
  - Buff State Crestron Showcase - Mark attended - really good session, broken into four sections
  - Monthly webinars - Mark put the suggestion out to the list, he has received a lot of feedback. Next step is to work out the logistics. Would like to keep it to at most an hour monthly (maybe half hour). Mark will put out list of topics and ask for volunteers to host. Chris suggested having both presenter and moderator (to keep track of chat/questions/etc) for these.
  - ADA webinars - original webinar was rescheduled, Mark attended the rescheduled session. Mark will query listserv regarding accessibility. Discussion on what resources campus currently have. Keeping accessibility in mind on new designs. Universal Design for Learning (UDL) - discussion
4. Reports

- Vice-Chair - Kelly reaching out to people to put up their stories.
- Treasurer - ~Treasury: I paid a \$500 Avixa membership bill to keep our EdTOA account active in Avixa. Balance is now: \$14,087.88 ~I'm working with Mark Irwin and Fermin to get all the necessary FTP access for our website. It is being hosted by ITEC free of charge.
- Secretary - Approved minutes will be uploaded to website and sent to the list, draft minutes will be sent to Exec. Comm
- Programming and Practice - Mark gave report on Crestron showcase; Bill did receive some feedback on spring forum hosts, has interested campus - will try to meet during a break, hope to have details firmed up in January and then send out to the list.
- External Liaison - no report
- Membership - Not many new members this month

#### 5. Good of the Order

- Discussion on Blu-Ray players, is anyone using something more than consumer-grade players? Some conversions from older formats are not playing on consumer-grade players. Possibility for library or end-user to digitize and put on LMS (if copyright ok)? Consumer-grade is common, some don't have it - playback through computer. Not a lot of demand for Blu-Ray, mostly DVD. "Use at your own risk" stickers on VHS players, not being replaced/repaired. Discussion on integrated into computer vs stand-alone units.

#### 6. Adjourn

- Adjourned @ 3:41 PM