



Agenda

EdTOA Exec conference call

1:00 p.m. on Thursday, March 14, 2019

Zoom Link: <https://zoom.us/j/6077785657>

- Call to Order
 - CTO @ 1:01 PM
 - Present: English, Kenyon, Larrivey, Meyers, Romero, Stoner, Taverna, Tucci
 - Absent:
- Approve previous meeting minutes
 - Motion: Mark
 - Second: Drew
- Old Business
 - Website - Fermin has started another What's On Your Bench and eSports arena for Cool Spaces; Mark planning on doing an AV comparison; Cindy suggested adding a submission link on the webpage to gather more submissions directly - Fermin added links for Meet Ed, Cool Spaces, and What's On Your Bench to the website
- New Business
 - STC Sessions
 - 7 submissions for sessions, room for 2 more sessions (these are pending, so we are filled with sessions with keeping the Thursday AM slot open)
 - CC Birds session?
 - Roseanne used to do that
 - Can we ask someone new to run it? - Kelly is willing to moderate this
 - Since we are filling up we will stop encouraging people to submit
 - Flex Space (EdTOA Cool Spaces)
 - Adding spaces on others behalf - Melaine: Gone international. Collaborator is new. Could we take Cool Spaces into Flex Space? General consensus that this is a good idea. The process for getting things into Flex Space has improved from the past, much easier. It's a good avenue for communicating with faculty as well. They can see examples. Covers pedagogical, AV, and facilities aspects. People can favorite (Pinterest-like) and sharing. Mark asked if Cool Spaces has

enough information to go into Flex Spaces? Melaine confirmed that there would be additional information needed, but it shouldn't be very time consuming. Could set aside time at STC or work with people individually to get on to FlexSpace.

- March 22 Regional Forum – Oswego
 - \$630 - approved
- Avixa Training
 - \$10k - Drew spoke with them, there are a lot of options, but pricey. We can split costs, can purchase coupon codes for exams and either pay in full or part and then people will be prompted to pay the balance when they register for the exam. Mark asked about options for location - CPD or host campus, Drew confirmed yes and the cost is the same. If we travel to an Avixa site or do purely on line are less expensive but not that different in cost.
- CTS Prep Training - 3 days in Syracuse would be preferable to online (Mark) - 2 days of prep and final day is exam (about \$12,000) - self study is available at: <https://www.avixa.org/training-certification/certification/CTS>; what would we be comfortable expending on this as \$12,000 would be about 70% of our budget; Drew specified that the Chair decides on how much of the budget is spent; test is \$375 per person (member price); target for 20 people; Mark suggests we move forward with planning this at the Syracuse facility after STC; first week in August? - general consensus that we should move forward. Drew will contact Megan to organize. Mark asked what it would cost for an individual to go to NYC for this on their own? \$1285? So even if we have to charge it will be less than doing it on your own. Would EdTOA be able to pay entire bill and then have participants pay us back?
- EdTOA Display Case - \$1,000, Fermin showed new display case over video
- EdTOA Moving Forward – see Vice-Chair report below
- Reports
 - Vice-Chair - Attended Educause new manager training in Washington. Highly recommended, very valuable. Idea for moving forward - doing a survey to find out how much participation and suggestions on how EdTOA can serve our members. Online or in person at STC. How can we measure participation. Data gathering session at STC? Mark will take the lead on designing survey and will solicit ideas from Exec. Comm.
 - Treasurer - \$17,803.91 balance, need to buy speaker gifts
 - Secretary - Approved minutes uploaded to, draft minutes sent to Exec. Comm
 - Programming and Practice - Set for 14-15 people attending EdTech forum in Oswego next Friday. Monday a note will go out to those who signed up with more details.
 - External Liaison -
 - Membership - Kelly asked if we would be doing the buttons again at STC? Do we have any left, would we want to do new design? We should put the year on new buttons based on feedback received. Fermin will get pin order done. Cindy - 2 new membership requests, would like to include in the welcome email the contribution submission links for Cool Spaces, What on your Bench, and Meet Ed. Fermin has sent links to Cindy
- Adjourn
 - Adjourned @ 1:58 PM