



## Agenda

EdTOA Exec conference call

1:00 p.m. on Thursday, January 10th, 2019

Zoom Link: <https://zoom.us/j/6077785657>

- Call to Order
  - CTO @ 1:10 PM
  - Present: English, Kenyon, Larrivey, Romero, Stoner, Taverna, Tucci
  - Absent: Meyers
- Approve previous meeting minutes
  - Motion - Mark
  - Second - Melaine
- Old Business
  - Website - pending Meet Ed submissions
  - Field Trip to Maritime - Bill planning to call
    - Maybe an STC session? - Discussion on having it like the Olympic session, support for this - Fermin or Bill will reach out to solicit
  - CPD classes/training (Melaine) - Melaine got a response back from CPD, no fee to use site, have to use their caterer; How can we best support faculty (particularly contingent faculty) - how can we support each other in this - leadership training - best practices for assisting faculty - dealing with two decades of doing more with less - focused more on “boots on the ground” staff with a possible eye towards management, so different from SUNY SAIL CIO sessions - maybe also combine with other sessions (Extron, etc) - discussion on possible scholarship to assist with any associated costs with traveling to session (aside: can offer scholarship for STC)
- New Business
  - FACT2 Meeting February 8th - SUNY-wide committee meeting with SUNY Provost, Melaine has a conflict and is unable to attend, Fermin will attend
  - STC Sessions
    - Announcement went out

- Fermin talked with COA Chair about how they solicit sessions, people are excited to submit COA sessions unlike us. Discussion on how we can generate more excitement and interest in people going to and presenting at STC; Fermin already has two sessions lined up from someone he saw at another event (inspiring student workers, management/leadership of small teams); other board members encouraged to reach out to colleagues to submit sessions (don't be constrained by having "leadership" in the title, we have more "leadership" than we may think)
    - EdTOA Display Case - estimated \$1,000+ for a beautiful handcrafted piece that will be lighter than the existing (broken) case, this is to display all past placards and awards, the old case is too heavy to travel, it would be nice to bring out to STC and other events to see the history of the organization - discussion in favor and opposition of this - Favorable: history, something to showcase - Opposed: expensive, could be spent on other things, what about a digital version, who is responsible for it, prone to damage and needing repairs/replacement, Fermin will consider more and bring next month
- Reports
  - Vice-Chair
    - No report
  - Treasurer
    - Yearly membership for Avixa/Infocomm paid; working on CTS update next month; Question from Mark, does our balance stay pretty static or ebb and flow - Drew it's pretty static around \$15,000, have about \$2,000-3,000 expenses and a reimbursement from STC (about \$2,500 income, dependent on STC attendance - refund monies may change if STC leaves Lake Placid, in past locations EdTOA had an expense for STC not income) STC is the only income stream; Mark can we invest any funds towards generating interest/excitement in EdTOA, maybe invest in a professional web design - can brainstorming discussion be put on agenda **Fermin will place brainstorming on next month's agenda** - Fermin suggested maybe that could be a session at STC "What is the future of EdTOA"
  - Secretary
    - Approved minutes uploaded to website, draft minutes sent to Exec. Comm.
  - Programming and Practice
    - No report
  - External Liaison
    - SUNY SOC update; update on Educause Diversity Initiative; updated Adobe contract
  - Membership
    - Kelly and Cindy talked about doing a newsletter, will bring to the group in February, reach out after the newsletter goes out for feedback
    - Fermin would like to offer to remain an admin on the website after his term ends
- Adjourn
  - Adjourned @ 2:01PM (Mark motion and Melaine second)