

**Agenda**

EdTOA Exec conference call

1:00 p.m. on Wednesday, September 9, 2015

[Join the Blackboard Collaborate session](https://sas.elluminate.com/m.jnlp?sid=2012301&miuid=FF73D902ABD2BF47DE58595806205D2A)

Teleconference only:  
Call-in number: 571-392-7703  
Participant PIN: 244 538 738 318

DRAFT MINUTES

* Present: Todd, Fermin, Drew, Emily, Brad, Beth, Doug
* Approval of Minutes from previous call –
  + Motion to approve, Drew, Second by Beth, passed unanimously.
* Treasurer’s Report – around $16.4K
  + STC? – Expecting a small payout, however STC Planning Committee is discussion/voting tomorrow on whether to release more than usual. This could be an additional $3K to EdTOA.
* Council Chair Reports
  + Membership
    - Fermin working up a broad email to start the process with the membership.
    - Emily has been in touch with a couple of institutions.
    - Doug volunteered to contact Hailey regarding old minutes to post on website.
  + External Liaison
    - Brad – Doug and I need to get together.
    - Discussion with Todd regarding sharing minutes across organizations.
    - Brad to compile a list of groups – look at who is the rep, etc…
    - The committee identified the following orgs/liaisons as well as possible new groups to communication with
      * CCIO - McCune
      * FACT2 – Brad
      * TOA - Todd
      * COA - Doug
      * Wizard – Roseann
      * Infocom – Drew
      * Educause?
      * CPD?
      * CCUMC?
      * Flexspace?
      * Extron Users Group?
      * SCUP?
      * NYCHES?
      * Rave Education?
  + Programming and Practice
    - October Ed Tech Forum? (Cortland, Alfred, Downstate Medical?)
    - Beth sending note to follow up with people to work with her on programming and practice.
    - During STC Cortland did a presentation on rolling Skype for business out to their campus – Beth thinking might make a good online Ed Tech Forum. Todd saw session – and found it interesting.
    - Three above came from Todd’s review of list serve. Beth looking at following up with all three for this fall.
    - Wizard is coming up. Roseann been helping with programming, but has taken a step back – Beth picking up. Beth reaching out to Ralph Chille at ITEC
    - Emily – CTS certification – would Wizard be a good time to do that? Beth unsure it could be lined up for this fall. Wizard dates: Nov 16-19
* STC Debrief (Tucci/Fellendorf) Lake Placid June 13 – 16, 2016
* Next meeting?approximately 1 month. Doug to send out Poll to group for times on the 7th.
* New Business – none

Motion to adjourn: Drew, Second beth – Meeting adjourned…at 2:00 p.m.