



EdTOA Executive Board Meeting
EB Conference Call – August 10, 2011

In attendance:

Justin Dorman
Peter Houghton
Brad Snyder
T. John McCune
Bill Meyers
Neil Satterly
Drew Tucci
Beth Fellendorf

Dan from Oswego ?? COA Liasion

Chair McCune called meeting to order at ?? AM. Bill Meyers cannot take a joke. Everything that had his name on it was removed except for session coordinator but he would like to discuss this, as he may need a break. Minutes need to be updated from 7/11 meeting. No other revisions noted. No quorum so no approval.

Treasurer's report – As of 8/1/11 there is \$6,883.66 with no charges since STC.

Regional Reports:

Central – Tucci reported that his three digital/analog classrooms are moving along. Full HD echo 360 room (flagship) is almost done as well (can live stream as well). MLA process for Echo 360 contract is done – unlimited licenses for personal capture. Extremely time consuming from legal end so Tucci is offering assistance to anyone considering this. McCune and Tucci discussed some particulars of the Echo 360 unlimited contracts. McCune would like to compare notes with Tucci as the semester goes on.

NorthEast - Anzalone is looking at the first set of dorms being built at ACC – someone came up with the brilliant idea that dorms with classrooms in them was a good idea. The registrar will be able to schedule them and they are computer classrooms (labs?). Also putting in a new extension site so is doing some design work for those. A+ certification lab is being put in and installers are over there right now installing media gear. A lot of construction. ACC had a huge decrease in enrollment – 7% - budget cuts are coming as well as layoffs, she is not sure how ti is all going to play out but will keep us informed. McCune asked if other community colleges are

experiencing this – she is unsure but she does know that the faculty of ACC never leave so there are no new faculty and the salary levels are very, very high. Balancing off the payroll does not occur at ACC so that is part of the budget problems.

Houghton reports that SCCC actually had a slight increase in enrollment. Houghton is being moved to academic computing side of the house.

SouthEast - No report – no representation on call.

Western - Nothing to report at this time. McCune asked about WebEx for future meetings and possibly for the SBE meeting.

CCIO - The state campus alliance networks was sent out to the CCIO's, but nothing else to really report.

COA - Regional forums are being looked at, one for the fall and one for the spring. Would like to see a lecture capture forum. For the fall semester Oswego is looking for pinacto (?) pilot for the fall. Fellendorf would like to see COA and EdTOA work together with this since there is back end server support as well as the front end AV folks. Lecture capture crosses between EdTOA and COA and a forum would be advantageous for both groups. Tucci would like to try to host a meeting for not only his room Lecture Capture 2 but would think spring would be a more realistic time frame.

FACT2

Advisory Council- Snyder just started receiving emails (yesterday) and Lisa is trying to get him added to the listserv and confluence. So he is just getting started but is excited.

NYN- Satterly wants to thank Tucci for calling them for assistance. NYN will be on a conference call with Fellendorf to talk about media management services that they can dovetail with their accordant system. Satterly had a conference call with Polycomm yesterday and asked if there was a way to put together a SUNY technical workshop – not just capture but for media management as well. Polyomm agreed and they will be discussing this in the next couple of weeks. Satterly would like to find out from us what the needs are from EdTOA and SUNY.

STC - There has been no calls since STC. The evaluation form seems a bit short for the PD's – primarily due to the fact that many people were traveling that day.

Webmaster- No updates at this time.

Classroom Capture special interest group – McCune is looking for a chair as he is the EdTOA chair.

Old Business:

- SBE - October 5th at 10:00 in the Meadow room. McCune will try to have a Webex as well so that people can attend either in person or via the web. McCune asked if travel has been restricted and Tucci responded to the affirmative. We may need to use other virtual meeting tools in the future if this becomes a problem. We may be able to have a couple of sessions – Satterly's media management and perhaps Czinski (sp) who could not do STC – Video Walls. Perhaps a generalized video interest roundtable as well would be good.
- CPD- Training survey – McCune received a couple of topics and will send to X list before the general list. Hopefully we can get the CPD to move forward to provide EdTOA with some professional development.

New Business:

- EdTOA L – new member recruitment. 26 institutions are not represented on EdTOA-L. McCune would like to see 2 members from each campus. McCune would like to know what has been done for successful new member recruitment in the past (crickets). Regional rep would call the campuses and make sure they were aware of our group and anyone who could be considered an EdTOA member is added to the listserv. There has been a lot of turnover lately so it could be that there are people that are just not aware of our group. Tucci would like to suggest a possible marketing packet (hesitates to say newsletter) – something that touches upon the big topics as well as letting people know they can call upon their colleagues FOR FREE!! Satterly suggests (and Ruoff agrees) that regional reps should reach out to the campuses – by phone call – the personal touch works better than an email in this case. Satterly offered to make a call or two. McCune will draft a list and send it out to the regional reps to start making some calls!

McCune was contacted by Mike Notarius wanted to know if EdTOA would like to participate in Wizard this November (15-17) – specifically if EdTOA would be interested in holding any sessions and then if EdTOA would be willing to contribute funding to lower the costs of attendance. McCune would like to know if anyone has attended Wizards and if anyone finds this conference beneficial – do we want to participate and do we want to hold a session (at least) or a meeting?? Think about this because the collaboration between groups may be good. COA Liaison (Dan) was asked if he is participating and he is – perhaps lecture capture would be a good presentation. If we do something we would want to do it well. McCune would at least like to attend Wizard this year to see if it would be beneficial – but we could always promote it to our members through the website and through emails. We could think about something more official for next year.

Next conference call - September 14, 9:00-10:30.

Motion to adjourn from Meyers; seconded by Satterly. Meeting ended at ?? am.

Respectfully submitted.

Hailey M. Ruoff
Secretary

THIS IS THE MOST UPDATED LIST FROM THE GENERAL BUSINESS MEETING HELD IN JUNE 2011: PLEASE CHECK THIS LIST AND NOTIFY SECRETARY OF ANY UPDATES:

Current Representation:

Central: Andrew Tucci, Justin Dorman
Western: Barry Chow; Beth Fellendorf
Northeast: Roseann Anzalone, Peter Houghton
Southeast: Doug Lyke, Manny Beiker

Chair: T. John McCune
Chair Elect: Roseann Anzalone
Secretary/Treasurer: Hailey M. Ruoff
Webmaster: Peter Houghton

STC Session Coordinators: Bill Meyers

Fact2 Liaison – Learning Environment Task Group: Emily Trapp
Fact 2 Liaison – Advisory Council: Brad Snyder
CCIO Liaison: Hailey M. Ruoff
NYN Liaison: Neil Satterly
Past Chair – David McQuin