



EdTOA Executive Board Meeting
UB Phone Bridge – April 14, 2010

In attendance:

Roseann Anzalone - Northeast
Jeff Donahue – CCIO Rep
Peter Houghton - Web
John McCune - Western
Dave McQuin - Central
Bill Meyers – STC Session Coordinator
Hailey Ruoff – Sec/Treas
Peggy Noll - Southeast
Neil Satterly - NYN
Emily Trapp - Chair

Chair **Trapp** called meeting to order at 9:33 am.

Meeting minutes from March motioned to approve **Meyers**; **McQuin** seconded.

Treasurer's report – As of 4/1/10 budget is at \$7,372.60. No outstanding expenses.

Regional Reports:

Northeast – ACC was excited that SUNYSat was not “broken” at her headend; didn't know that the signal went from 24/7 to current scheduling.

Western - Nothing to report

Central – McQuin reported that he and McCune sent out inquiry on Course Capture and received decent response from EdTOA list; ECHO 360 seems to be prominent – McCune will be doing a follow-up survey on capture and rich media.

Southeast – Dutchess was informed that their department will be renovated. May 1st start time and they need to clean house; build 10 “smart” rooms and have the renovation at the same time.

NYN- Satterly would like to have facilitated roundtable on course capture at STC and then (as a follow-up) a media asset management which would include classroom content.

April 23rd NYN is going to provide a sample webcast (viewcast) so that people can see what NYN is doing with Rich Media. They will speak to media management as well. ½ hour duration. Hoping that this will be an interactive demonstration (question online) – will be informal and fun! Starts at 10:00. Please invite people to view!!

Web – We have a new member at FLCC (Finger Lakes): Dan Farsaci has been hired to replace Jeff Adams, who has retired. FLCC member page was updated.

OLD Business:

- STC session planning
 - Any new sessions yet? - No. There are two “confirmed” sessions. (**Learning Commons** and **Course Capture/Media Management** – could be double session) Bekier and McQuin could do the **Digital Signage** – Trapp will contact Bekier and give him McQuin contact info. **Shure microphone presentation** (for lack of better terminology) – FCC guidelines changing and will effect users.
- CCUMC sessions? - Trapp informed group that call from presentations for CCUMC is close to closing and to submit.
- Grant for CCUMC Conf. – Jeff Donahue
 - Progress report on the grant process – submitted and waiting for a response at this time.
 - Tentatively scheduling a webinar the Thursday after STC – a follow-up to
- Grant application for EdTOAns going to STC
 - Nothing received – deadline was April 9th Deadline has been extended to May 5th.
- Schedules for STC is up anyone have any issues with the session times for June?
- How are we coming along with the vendors? Trapp is in a bid process at the moment and cannot get in touch with the vendors until a winner is chosen. I have asked JVN, Adware and AVSS before the bids went out, but my contacts are now closed. Could someone follow up for me?

NEW Business:

- Plaques need to be made up – Hailey will have done.
- On site May 3 in Rye. Who is going?
- Jeff is retiring – think about the right person for the CCIO liaison position, election will take place in June.

General Discussions:

EdTOA-L and XL – Donahue wanted to let us know that Binghamton will still host BUT they need a new owner – he may have a staff member that would want to do it but would like to know if anyone would want to take over this duty.

Chair Trapp closed meeting at 10:38 am.

Respectfully submitted:

Hailey M. Ruoff
Secretary

PLEASE CHECK THIS LIST AND NOTIFY SECRETARY OF ANY UPDATES:

Current Representation:

Central:	David McQuin,	Christopher Baycura
Western:	T. John McCune,	Frank Mancini
Northeast:	David Geasey,	Roseann Anzalone
Southeast:	Tom Gala,	Peggy Noll

Chair: Emily Trapp
Past Chair: Brad Snyder
Chair Elect: Dave McQuin
Secretary/Treasurer: Hailey M. Ruoff

CCIO Liaison: Jeff Donahue
Webmaster: Peter Houghton
STC Session Coordinator: Bill Meyers
Chair, elect, elect – John McCune