



EdTOA Executive Board Meeting
UB Phone Bridge – March 10, 2010

In attendance:

Peter Houghton – Webmaster	Tom Gala - Southeast
T. John McCune – Western Rep	Hailey Ruoff – Sec/Treasurer
Emily Trapp – Chair	Jeff Donahue - CCIO
Neil Satterly – NYN	
Dave McQuin – Central/Chair elect	
Bill Meyers - STC Session Coordinator	

Chair **Trapp** called meeting to order at 9:34 am.

Meeting minutes from February motioned to approve **Meyers; Trapp** seconded.

Treasurer's report – As of 3/1/10 budget is at \$7,377.60. No outstanding expenses.

Regional Reports:

Northeast – No one on call

Western - iTunes U update from Fredonia;

Central – Nothing to report as a region. Oswego is continuing construction projects.

Southeast –

NYN- April 22nd and 23rd are currently being looked at by NYN to provide a demo of their Accordent Media Rich Technology and discuss its Media Management System

Web – Conferences need to be added (during call this was updated).

OLD Business:

Service Award - Requesting nominations.

CCUMC - Trying to find out what the exact cost will be to EdTOA. Not sure how this is working out but would like confirmation from **Donahue**. There was a motion to have \$2000 set aside to assist EdTOA members. Non-state

assisted colleges first (2yr colleges) then SUNY's to attend CCUMC – Meyers motioned; seconded by McCune. Ayes – 8; nays – 0; abstention – 1

Registration needs to be worked out by CCUMC: not sure of how the registration form will appear to identify EdTOA members. We will not consider non-EdTOA members; the money came from EdTOA members participating in STC over the years and should be used to help EdTOA members.

Questions were raised as to whether membership registration could be somehow worked out for EdTOA members (who are not actually members of CCUMC) as a reciprocal.

STC – **Session Planning** - Session Ideas for 2010 – Get speakers names and presentation write up to **Meyers**. **Trapp** will send out a session planning guide to Exec list. **Meyers** said that there were no sessions nailed down yet. **Trapp** stated that analog and digital audio situations could be a session and it would be neat to hear Extron and Creston solutions.

This is left over from previous call for information only.

Closed Captioning – ADA issues; web

LED

Digital Signage – Bekier will be taking this on. McQuin might have some info and this and may be willing to co-present (Meyers informed us of this).

Extron – emerging technologies. Bill is onboard.

Learning Commons – The Library as a Learning Commons and Collaborative environment. Gail Wood and Anita Kukien from Cortland will present. Ruoff will get write up for website and send to Meyers.

Classrooms – multiple interactive areas where faculty member teaches from the middle. Is the technology flexible enough for this type of collaboration?

Supporting Teaching and Learning Centers (is this the same as the Learning Commons?) – YES – see above.

Birds of a Feather –how we are dealing with overcrowding –

How are you dealing with staffing cuts? –

Course Capturing – repeat of STC 2009 or UPDATE from Virtual STC

Scholarship- This is referring to STC and not CCUMC: Will be sent out by **Trapp** in the next day or two. 10 people or less; first time attendees or 5 years or more that they have been absent. April 9th is the cut off.
-Form is fillable and you can save it if you have Adobe professional.
-**Ruoff** does not have a fax number.

SBE/CCUMC-**Trapp** would like Chair elect **McQuin** to be aware that CCUMC will be labor intensive and we should be a bigger part of SBE and have a true fall business meeting. 10/6-10/10 is CCUMC; SBE is 10/6.

Vendors - Needs exhibitors for SBE. AV Corp needs to be contacted. Discussion ensued on having vendors do track sessions.

General Discussions:

Jeff Adams retired.

Chair **Trapp** motion to close meeting - ended at 10:17am.

Respectfully submitted:

Hailey M. Ruoff
Secretary

PLEASE CHECK THIS LIST AND NOTIFY SECRETARY OF ANY UPDATES:

Current Representation:

Central:	David McQuin,	Christopher Baycura
Western:	T. John McCune,	Frank Mancini
Northeast:	David Geasey,	Roseann Anzalone
Southeast:	Tom Gala,	Peggy Noll

Chair: Emily Trapp
Past Chair: Brad Snyder
Chair Elect: Dave McQuin
Secretary/Treasurer: Hailey M. Ruoff

CCIO Liaison: Jeff Donahue
Webmaster: Peter Houghton
STC Session Coordinator: Bill Meyers
Chair, elect, elect – John McCune