



EdTOA Executive Board Meeting
UB Phone Bridge - November 11, 2009

In attendance:

Peter Houghton – Webmaster
T. John McCune – Western Rep
David McQuin – Central Rep
Bill Meyers – STC Session Coordinator
Jeff Donahue – CCIO Liasion
Hailey Ruoff - Secretary/Treasurer
Brad Snyder - Past Chair
Emily Trapp – Chair
David Geasey – Northeast Rep

Chair **Trapp** called meeting to order at 10:23 AM

Meeting minutes from October motioned to approve **Donahue**; **Houghton** seconded.

Treasurer's report – “Bill” for SBE lunch was \$84 (\$7x12) taking that into consideration; as of 11/10/09 budget is at \$7,392.60. No outstanding expenses. Motion to approve **Houghton** seconded by **McCune**.

Regional Reports:

Northeast – Alum of Oneonta who is the VP of Engineering at ABC will be donating items from an “old” digital studio – camera switchers and such. Waiting for them to upgrade to high def and then Oneonta will receive their donation. Will invite the group down once installation is complete

Western - EDUCASE went very well but it was noted that there was a 20-30% less attendance this year than last. Normal is about 40-50% decrease due to the economy. Besides that; the conference went well and Fredonia stated that they need to look at course capture/lecture capture so will be exploring options. System Admin has purchased a backend server for MediaSite. They “pulled the trigger” and now need to integrate it and figure out how they want to deal with people using it. It would be a lot easier for locals institutions not to have to purchase the server. Discussion ensued on Echo360 and MediaSite.

Central – Crestron will be at Upstate Medical on November 19th and you will receive CTS credits.

Southeast – No report; no one on call.

NYN- Could not make call.

Sub-Committee Reports:

Web – List is being updated. When someone requests to be added to the listserv then web is updated as well but when request to be added to web not automatically added to listserv. Chair Trapp requested that if new member requests to be added to web to have name sent to her so she can follow-up with them (see if they would like to be added to listserv).

OLD Business:

STC - Session planning. We need to work on our session planning. Course capturing should be included and Chair Trapp would like to see this as a group effort similar to what Jeff did for the online STC last year. She would like to hear from the student's perspective of course capture. This is something that a lot of schools are still contemplating so hopefully this can be a robust session.

Scholarship – Guidelines: Should be first time attendee (new member); or OVER 5 years or there is an absolute desperate need. Criteria needs to be on application form. Dollar cap should be included as well. (Registration ONLY) We will offer 10 scholarships (total of \$1,750). Ruoff will write new app up for next meeting.

CCUMC - At University of Buffalo this year and Donahue wants to promote it with EdTOA and wants to give incentive. Perhaps we can give scholarships for hotel costs and meals. (state rates per diem only) \$99 for lodging and \$56 for meals. Perhaps paying for meals. What Donahue will pass back to CCUMC is that EdTOA is willing to send people and perhaps presenters; not sure about financial support yet.

We were cut off from phone call A few returned and....

Chair **Trapp** motion to close **Everyone** seconded meeting ended at 12:28 PM.

Respectfully submitted:

Hailey M. Ruoff
Secretary

PLEASE CHECK THIS LIST AND NOTIFY SECRETARY OF ANY UPDATES:

Current Representation:

Central:	David McQuin,	Christopher Baycura
Western:	T. John McCune,	Frank Mancini
Northeast:	David Geasey,	Roseann Anzalone
Southeast:	Tom Gala,	Peggy Noll

Chair: Emily Trapp
Past Chair: Brad Snyder
Chair Elect: Dave McQuin
Secretary/Treasurer: Hailey M. Ruoff

CCIO Liaison: Jeff Donahue

Webmaster: Peter Houghton

STC Session Coordinator: Bill Meyers

Chair, elect, elect – John McCune