

These minutes are subject to approval at the next meeting of the Executive Board....



EdTOA Executive Committee Meeting
Phone Bridge, December 19, 2005

In attendance:

Hailey Ruoff – Treasurer/Secretary/Chair Elect

Dave Geasey – Chair

Bill Meyers –

Jeff Donohue – CIO Rep

Peter Houghton – Northeast Rep

Bob Racette – Member Chair

STC 2006: 13 slots to fill.

- 2 slots set aside for the Business Meeting.
- Your next Smart Classroom, design, layout, what to include & what to ignore, and *who??*
- What's new in Classroom Design – *from a techies point of view-Jeff?*
- Network Monitoring of Classroom Equipment – *people want to see the box, the programming and how it is installed. – Can Extron or Crestron present? (Bill and Brad continue?)*
- Streaming media, do you use it, what for & how? – *Dave can present as his campus is becoming heavily involved in it.*
- Video conferencing over IP (Is ISDN Dead?) – *How is IP being used? Can we ask the general membership to see if they can offer to do a session or can turn us on to someone who can?*
- Challenges of Retrofitting Old Classrooms with New Technology & Converting/Digitizing Media for classroom/campus use & Preserving A/V collections – *VHS situation, what are the trends nationally? How does this effect us on Campus today as “old” media is disappearing – Jeff will look at CCUMC to see what they have*
- Securing your Classroom Technology (possible vendor track Avdex?)
- Training yourself to train your Faculty –*How do we train our faculty? Instructions in the technology classrooms, getting information to “customers,” – post to general list to get more info.*
- Applying Project Management principles to your classroom technology projects – *can relate back to classroom design – Will table this for now.*
- Your TV Production Facility: Going Digital – *pass for now, can possibly fit into streaming.*
- Copyright Issues today, Fair Use, the Digital Millennium copyright act, and CYA – *had to cut last years short – was there enough interest to do a follow up?? Dave will ask the same presenter back.*

Below topics tabled until January Conference Call – possibly Monday or Tuesday before the STC Planning Committee call (after the first of the year):

- *Session from OGS person on purchasing processes for different campuses*
- *ADA Requirements in the classroom (or other accessibility issues)*

- Digital Asset Management --Recycling/Repurposing your old Equipment (old projectors, tape decks, even lamps?)
- Annotative Technology

Respectfully submitted,

Hailey M. Ruoff
Secretary/Treasurer
Chair Elect