

These minutes are subject to approval at the next meeting of the Executive Board....



EdTOA Executive Committee Meeting
Turning Stone Casino, September 28, 2005

In attendance:

Hailey Dick – Treasurer/Secretary/Chair Elect	Dave Geasey – Chair
Colin Plaister – Western Rep	Mark Hine - Webmaster
Peter Houghton – Northeast Rep	Bill Meyers – ??
Peggy Noll- Southeast Rep Emeritus	Jim Vivenzio – Central Rep Emeritus
Pat Wright – Central Rep Emeritus	Emily Trapp – Southeast Rep
Ross Jacobs – Central Rep	

Approve Minutes from January 25, 2005: Chris Haile name corrected as well as Jeff Donahue. Also corrections made to sessions suggested by Bill Meyers. (Noll/Houghton)

Treasurer’s Report: Currently we have \$7313.89. STC funds should be forthcoming within the month. (Hine/Trapp)

Introduction of new members: Ross Jacobs has returned to the Exec board and Jim Vivenzio and Pat Wright are technically emeritus – their input is appreciated and needed!

Webmaster: Mark Hine has updated the website immensely. Graphics and layout has been updated - wc3 compliant. Electronic presentation followed showing site updates. He would like to add “subcommittee tab” – committee approved. Mark updated minutes into PDF format.

CCIO Report – Jeff Donahue: Jeff had emailed details to the executive board before the meeting. Discussion ensued.

Old Business: Discussion took place about restructuring of campus’ and media based facilities. It looks like the reporting structure for the different campus’ are changing drastically. Mark Hine will try to organize from President to EdTOAn and post on the website. Discussion between the differences between community colleges and 4 year institutions (surplus of equipment and the lack of SCAP funding to 2 year schools).

New Business:

- STC 2006 – Location: We could be moving to Rochester this year due to a fire at HVRS. Clarion Riverside Hotel is a possible alternative but this needs to be discussed further with the STC planning committee. This year we may have to use the Rochester Riverside Convention Center to hold all the meetings and events while rooms would be at the Clarion. The dates for STC are June 11 – 14, 2006. The upside of this move would be an increase of vendor space but there would be increased cost as well. The committee agrees that we should try and move the

conference around the state. Perhaps not every year but every other year would be good.

- STC Session Tracks – We need to make sure future presenters stay on track and try not to sell our people a product. Most of the sessions were rated very well. Brad Snyder and Bill Meyers presentation was well received and people wanted to hear more. Bill will investigate a follow-up session at STC 2006. Last year's sessions – some could have gone longer. Will be using Josh Peluso's (COA SUNY Cortland) database to make sure all information is there for all sessions. When a description is asked for at the session a bio of the presenter is not needed, an actual description of the sessions is needed...we need to sell the session to our constituents.
- Fall Teleconference – 14 campuses viewed (live or DVD) or recorded last years teleconference. We had better attendance through this than through a traditional Fall Business meeting. This also help NYN get their information out to the SUNY audience. Is there something we can do for a “special event” or hook to make people want to watch and/or participate. Chair Geasey would like to originate from Oneonta this year. We would have to spend the \$ for the video feed approx. \$390 analog an hour plus \$500 digital turn around from NYN and satellite time (SBS 6). We are going to budget for \$1000 and talk to Roy Saplin to see if he can give us a break.
- Anything Else?? – Dave Geasey had mentioned in his “inaugural speech” is that during phone conferencing, it seems that items aren't discussed as thoroughly. He would like to start video conferencing regionally to augment our phone conferencing. It seems to be face-to-face meetings accomplish more. He does not suggest this for every meeting but after the first of the year, before STC, the meetings are essential. Dave will contact Buffalo.

Emily Trapp – FYI: eele Laboratories are asking for lamp cages from LCD projectors and they are saying they can remanufacture them.

1. eele receives and evaluates the customer's lamp assembly
2. The lamp is disassembled by eele manufacturing.
3. The spent bulb is replaced with a brand new bulb by a trained technician. Spent bulbs will be recycled.
4. An eele engineer aligns the unit according to specifications.
5. The reassembled lamp is tested for functionality and returned to the customer ready for use.

Emily is not promoting them but wanted us to be aware. This brought up a great point that perhaps a “recycling” type of session could be included at STC.

Chair Geasey asked for motion to adjourn. (Houghton/Trapp)
Meeting adjourned 12:06 p.m.

Respectfully submitted,

Hailey M. Ruoff (Dick)
Secretary/Treasurer
Chair Elect