



EdTOA Executive Committee Meeting
Phone Bridge – Buffalo
Monday May 10, 2004

In attendance:

Manny Bekier – Chair Elect/Southeast Rep
Hailey Dick – Treasurer/Secretary
Peter Houghton – Webmaster
Dave Shurtleff – Western Rep
Jim Vivenzio – Central Rep
Peggy Noll- Southeast Rep

John Birks – Western Rep
Dave Geasey – Northeast Rep
Bill Meyers – Past Chair
Emily Trapp – Chair
Pat Wright – Central Rep

Approve Minutes from February 25, 2004: Minutes accepted. (Houghton/Vivenzio)

Treasurer's Report: Spoke to the bank two weeks ago and the reason we have been having so many problems is because the person who entered our names did them wrong. We could not have Hailey's name listed first until paper work was signed. That was completed and Hailey is waiting for confirmation to order a debit card. Will have it by STC (fingers crossed). Total balance as of today is: \$3659.67. This takes into account Manny's travel for Albany and the EdTOA membership gifts that Peter ordered.

Future expenses - \$500 for session and two overnight stays (not confirmed).

Accepted (Wright/Birks)

Regional Reports:

- Northeast – Bob has completed his workshops; Sharp and JVC. No official/formal meeting for the Northeast.
- Central – Cortland's building is closing within the next year, not sure what is going to happen, poor planning. Jim has inherited the computer repair center and another staff member. Things are still up in the air on what is going on in the department and what the structure will be.
- Western – A couple of weeks after the conference John would like to host a regional meeting to follow-up on conference details.
- Southeast – Peggy's department is in the middle of having the department split up, morale is very low. No details. Emily formally invited Harvey from UCCC to become a member of EdTOA. He is extremely thankful and looks forward to future collaboration.

***Sidenote** – Manny would like to know if there was a way to recognize new members by the way their name tags were printed at the conference. Would be nice to designate what group they are a part of and whether they are an existing member or are new. Unsure if we will be able to do this for STC 2004 but this should be looked into for future get-togethers.

Committee Reports:

- DL – New York State Distance Learning Consortium.
- Multimedia – move to change the name to Technology Enhanced Classrooms.
- Membership – Per Emily, please get on the phone and call your people to make sure they know about the conference and to get their updated info to Peter. He needs to know ahead of time who is going to fax info so he can let them through.
- Web page – Has been making updates. NEEDS PHOTOS FROM CAMPUS!!!!

Old Business:

- Gifts for members – Carabiners w/ LED light and compass and Post-it notes with EdTOA logo have been ordered. Should have them well in advance of the conference.
- 4/4/04 Workshops – Emily did video tape the workshop. If you are interested in a copy please let her know. Explains everything on how an LCD works and how to read the schematics.
- Service Awards – One person has been nominated. Please forward nominations to Emily directly.
- STC Sessions- We have double/competing sessions on Wednesday. Digital Photography session had a change in presenter.
- Vendors – SOLD OUT FOR STC!! ☺
- STC – Uncle Paulie?? We do not know if he is coming to STC this year. EdTOA will pay for registration fees, room...he will have to pay for activities. (Possibly the STC Planning committee will absorb this fee)
- NYN – Plans on having a meeting in the fall with EdTOA and SUNY folks to get programming "out there."

New Business:

- STC - We will be having the "new member" get together on Monday evening. Beer, snacks, wine and conversation!
- Nominations – Hailey has agreed to serve again as sec/treas if no one else would like the position or decides to run against her. We will ask at the General Business meeting at STC to see if anyone would like to run.
- Fall Business Meeting – We would like to see this continue to happen. Syracuse would still be the preferred place. Vendor demonstrations, business meeting and perhaps Teaching Tools if the program is better this year. This meeting could be tied into SUNY TV's formal launch to be held in Albany in the Fall.

- Changing the EdTOA name?? – Discussion followed on perhaps changing the name of our group. Something to think about.

Motion to adjourn at 10:49 AM (Dick/Trapp)