

These minutes are subject to approval at the 2/6/04 Executive Committee phone bridge...

EdTOA Executive Committee Meeting
Phone Bridge - Buffalo
November 14, 2003

In attendance:

Manny Bekier – Chair Elect/Southeast Rep
John Birks – Western Rep
Pat Wright – Central Rep
Peter Houghton – Webmaster
Dave Shurtleff – Western Rep
Peggy Noll – Southeast Rep

Emily Trapp – Chair
Bill Meyers – Past Chair

Dave Geasey – Northeast Rep
Hailey Dick – Treasurer/Secretary
Bob Racette – Northeast/Membership

MINUTES: Spelling of “specifically” corrected and “east” region changed to Western. Also, the minute was adjourned at 10:30 AM not PM. (Approved Houghton/Trapp)

TREASURER'S REPORT: As of today the current balance is \$5934.11. We spent a total of \$329.99 for the General Business Meeting. \$100 was sent to Manny for Southeast Regional meeting and \$12.00 was spent for Acoustical Treatment pamphlets that will be available to entire association. (Approved Wright/Houghton)

REGIONAL REPORTS:

Northeast – Bob plans on having two get-togethers with Sharp and JVC. Free to EdTOA staff to be at HVCC between January and March. Would like to combine with regional meeting. Second week of January would be reserved for NYN meeting. Due to campus breaks Bob will look into having NYN then HVCC in the afternoon. Discussion will continue on the scheduling of such meetings.

Central – Nothing new to report.

Western – FYI: J. Birks visited Jamestown CC to view the Olean campus’ new complex. This was not a “formal” opening; John was just visiting but thought we would like to know.

Southeast – Downstate had a Southeast meeting that was fairly well attended. Grouped toured the campus including Manny’s department and their SMART classrooms.

NYN UPDATE: Discussion ensued on having digital receivers on each campus for cable access to the NYN (everyone should have at least –working- one at this time). SUNY campuses could/should begin to utilize the resources that NYN has available. THIS IS JUST THE BEGINNING STAGES OF DISCUSSION....obviously this entire process will need further discussion for SUNY TV to be broadcast across the SUNY system. Good groundwork has been laid on SUNY TV and we should not be ignoring it like we have in the past, we should look at it more and see how the campuses can start

showing it 24/7. If we can demonstrate to Provost that we are using this service...there could be \$\$ available.

Campus produced programming: Anyone that has useable material that you can get all the rights to in order to re-broadcast is encouraged to submit to NYN. They don't like VHS, would prefer Mini-DV, BETA...there is a block of time for SUNY programming. Another way to establish relationships between campuses...if one has the facilities to produce materials and another doesn't perhaps collaboration could happen. Also, this is a good way to promote your individual departments.

COMMITTEE REPORTS:

Distance Learning Committee – Aaron(?) College in Erie has an agreement that says the parties recognize that "distance learning is a vital component of the college curriculum and is necessary for leadership in higher education."

Multi-Media Classrooms – No report but Dave spoke for Mark English- he was unsure that Mark was getting EB emails through the list serve.

Membership Committee – Bob has left a message for Mark but has been busy. Bob plans on speaking with Mark soon. Has received the database from Peter and will start looking this over and make sure it is up to date for each campus.

Web Page Authoring – Peter is putting together a page for the photos from the Southeast meeting.

OLD BUSINESS:

Trying to firm up NYN meeting for January.

STC: Many discussions of tracks that we should have but nothing confirmed as of yet. Manny has an interesting Demo that he would like to see at STC. Emily will follow-up.

EdTOA SURVEY: List of questions to be sent to EdTOA Ex-list for approval. Will try to send out a question every two-three weeks.

Discussion of "Welcoming Packet" contents ensued. Hailey sent the last EdTOA brown folder to Mathew Georgen.

Meeting adjourned 10:30 A.M.