

These are the minutes of the Spring EdTOA Business Meeting. They are subject to approval at the next Business Meeting.

EdTOA Spring Business Meeting
Hudson Valley Conference Center-Kerhonkson, NY
Tuesday, June 18, 2002

In attendance:

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|-------------------------------|-------------------------------|
| David Geasey(Oneonta) | John Birks(Erie CC) |
| Paul Andruczyk(Buff State) | Garnet Barrigan(Potsdam) |
| Peter Houghton(Schnectady CC) | Hailey Dick(Cortland) |
| Dave Poplawski(NYN) | Bill Meyers(Geneseo) |
| Bill Snyder(NYN) | Rich Reeder(StonyBrook) |
| Mark Hine(Oneonta) | Peggy Noll(Dutchess CC) |
| Manny Bekier(Downstate MC) | Bob Racette(Hudson Valley CC) |
| Emily Trapp(New Paltz) | Jeff Adams(Finger Lakes CC) |
| Jeff Donahue(Binghamton) | Chris Sauciunic(UB) |
| Ron Rosenblum(Delhi) | Steve Perta(Upstate MC) |
| Ross Jacobs(ESF) | Diane Strauss(New Paltz) |
| Rob Fornshell(FIT) | Alex Boguslav(Orange CC) |
| Pat Wright(Cortland) | Sam Lebrun(Erie CC) |

Meeting called to order by Chair Geasey at 8:15 A.M.

AGENDA ITEMS:

- 1) Minutes of last Business Meeting – 6/18/01
Jeff Donahue moved and **Hailey Dick** moved to accept the minutes as written.
Motion carried.
- 2) The treasurer's report indicated a current balance of \$1,084.95. We expect to spend approximately \$150 on various conference expenses(gifts of thanks, plaque engraving, awards) and about \$600 to cover expenses for Brad Myers session. That will leave us with a little more than \$350 in our treasury. We await additional proceeds from STC 2001 and hopefully 2002.
Peter Houghton moved and **John Birks** seconded a motion to accept the Treasurer's report. Motion carried.
- 3) Sub-Committees:
 - Multi-Media Classrooms-Emily Trapp*
Emily reported folks continue to add "smart classrooms" all over SUNY and suggested folks should attend the session on Wednesday on Acoustic and lighting Treatments for DL and Electronic Classrooms along with the one on Control Systems for Classrooms.
 - Distance Learning – John Birks*
John talked briefly on what he's involved in at Erie CC.
 - Web Page – Peter Houghton*

Peter reported on the updates he has made to the membership directory as well as the jobs page. He asks that as either membership changes are needed or job openings occur to forward that info to him and he will make the corrections/ additions.

4) Regional Reports:

Northeast – no report

Central – no report

Southeast – Emily reported on STC 2001 attendees who visited New Paltz via the tour. New Paltz is also into a Teaching-Learning Center, a Language Lab and more “smart” classrooms.

Western – a group of Western Region folks(17 in all) visited the campus of Genesee Community College to share common concerns and ideas about on-going projects on their campuses. We also got the “cook’s tour” of the new Technology Building with it’s “smart” classrooms and host Bob Knipe’s staff shared the process of it’s design and eventual creation.

5) NYN – SUNYSAT:

Bill Snyder reported that it looks like the NYN will be getting into their new place starting mid July and hope to have the move completed by the end of August.

SONY equipment totaling about \$10.5 million.

New hire at NYN-Georgia Tucker..Director of Educational Services

The 24x7 SUNY Channel is looking for programming....campuses are invited to submit same for evaluation.

NYN did a session yesterday(6/17) on their development of a delivery mechanism that will provide SUNY faculty and students with a virtual archive of retrievable video resources across many disciplines. Items available will include the entire Annenberg/CPB catalog as video resources.

Bill introduced Dave Poplawski to new folks....he’s the “Jack of all trades” at the NYN.

On August 2nd, some used NYN “stuff” will be available to those schools who signed up back in the fall. Then in 2003, when all the new SONY units are in place, NYN will make the “good” stuff available.

6) Old Business Item – SUNY Council of CIOs

Rich Reeder from StonyBrook asked for and received time to address the meeting.

Basically, the Council of CIOs(Chief Information Officers) consists of **ONE** voting member from each of the 64 campuses who met for the first time in Albany in November of 2001.

The concept is to be an advisor to System Administration with regard to strategic planning efforts, especially when it comes to planning and funding.

The C of CIOs has three standing committees:

a – Policy and Procedures

b – IT planning

c – Class and Compensation

The Council would like to have formal ties with COA, EdTOA and TOA possibly in the form of their chair's serving as an ex officio member.

Advisory Council

Every campus designated a "CIO" to serve on the Council of CIOs

Thruway(I 90) fiber system/SUNY?

After Rich's presentation Emily Trapp moved and it was seconded by Chris Sauciunic to have Jeff Donahue of Binghamton serve as a liaison to the Council of CIOs. Motion carried.

We will advise Dick Miller at System Administration of our action.

7) Special Presentation:

EdTOA recognized our recent chair and out-going past chair, Larry Scott, for his special contributions, not only to EdTOA, but at his campus at SUNY Buffalo. Larry received a plaque "In Recognition for Outstanding Service to SUNY" as well as a gift certificate. Larry was unable to attend STC this year. Chris Sauciunic accepted the award/gift for Larry.

8) Election of Officers:

(The business meeting broke for about 25 minutes to allow regions to meet and elect representatives.)

The following will serve as regional reps for 2002-2003:

Central – *Hailey Dick (Cortland)*

Steve Marks (Upstate)

Northeast – *Bob Racette (Hudson Valley)*

Garnet Barrigar (Potsdam)

Southeast – *Manny Bekier (Downstate)*

Rob Fornshell (FIT)

Western – *John Birks (Erie)*

John Pferrer (Buffalo)

Bob Racette nominated *Paul Andruczyk(Buffalo State)* for Secretary/Treasurer.

Seconded by Emily Trapp. Peggy Noll requested that the Secretary cast one vote to elect Paul Secretary/Treasurer. Done.

Bob Racette nominated *Emily Trapp(New Paltz)* for Chair-Elect. Seconded by

Seconded by Rob Fornshell. Peter Houghton requested the Secretary to cast one vote to elect Emily Chair-Elect. Done.

The name of *Bill Meyers(Geneseo)* was placed in nomination by the Executive Committee for the position of Chair. The Secretary was ordered to cast one ballot for Bill Meyers. Done.

9) New Business:

We thanked Peter Houghton for his ongoing efforts with our web page.

Bill Meyers took a few minutes to say "hello" as new Chair.

We also said thank you to out going chair, Dave Geasey.

Brief discussions followed on the following:

Fall business meeting(center it around Teaching Tools scheduled for late October in Syracuse).

Regional Reps have to help identify “new” EdTOA folks in their areas so we can keep our “membership” updated.

What about a regional Wizard session(s).

John Birks moved and Dave Geasey seconded a motion to adjourn.

Meeting adjourned at 9:50 A.M.