

*These minutes are subject to approval at the next Executive Committee meeting....

*EdTOA Executive Committee Meeting
Turning Stone Conference Center
Verona, NY
Wednesday, November 28, 2001*

In Attendance:

*Dave Geasey - Chair
Bill Meyers - Chair Elect/Western Rep
Paul Andruczyk - Secretary/Treasurer
Hailey Dick - Central Rep
Peggy Noll - Southeast Rep
Bob Racette - Northeast Rep
Emily Trapp - Southeast Rep
Roy Saplin - NYN Liaison
Peter Houghton - Webmaster
Mark Hine - Oneonta(guest)*

Meeting called to order by Chair Geasey at 10:36 A.M.

AGENDA ITEMS:

1) MINUTES of the EdTOA Executive Committee Meeting of 9/21/01 were approved as written. (GEASEY/NOLL)

2) TREASURER'S REPORT

The EdTOA treasury has a current balance of \$1,175.86.

Depending the final outcome of an audit for the 2000 STC we may see "proceeds" in the \$1900.00 range. Report accepted.

(RACETTE/DICK)

3) REGIONAL REPORTS

- As of today there has not been any activity since the 2001 STC.

- The Western Region hopes to hold a meeting in the Spring of 2002.

4) SUB-COMMITTEE REPORTS

4.1) Distance Learning (JOHN BIRKS)

- Paul reported that John wishes to remain as chair of the committee.
- We hope to be able to obtain a synopsis of the data collected by Lisa Stephens at SUNY Buffalo with regard to Distance Learning within SUNY.

4.2) Multimedia Classrooms (EMILY TRAPP/BOB RACETTE)

- Bob shared info regarding some acoustics research being done at Hudson Valley CC by sound engineering students at RPI.. Thinks it might be a worthwhile topic for a session at STC 2002.
- Emily mentioned CCUMC's recent annual conference did have a session on surround sound. She will look into making this topic an EdTOA session.
- Discussion about getting funds for some hi-tech room upgrades. Roy will send the listserv a proposal "formula" folks can use to try and obtain funding.
- Controllers Yes/No ?
- Life of equipment(Replacement Issues)

4.3) Web Page (PETER HOUGHTON)

- Membership updates continue to come in to Peter. He adds/deletes names as required.
- The photos on the site have had over 350+ "hits" so far.

5) NYN/SUNYSAT (ROY SAPLIN)

- Operational status of antenna/receivers going well. About 3/4 of the campuses have responded to Dave Poplawski's request.
- Analog is NO LONGER preferred transmission mode for SUNYSAT programming. DIGITAL is new norm for SUNY and NYS programs.

- The Nov 30th SUNY sponsored videoconference on TEACHER RECRUITMENT is first system-wide need. Digital Channel 1-2:00 to 3:30 PM. Test at 1:30.

- Chancellor will deliver STATE of SUNY address to Board of Trustees at Hudson Valley CC. NYN will uplink and feed the system. TBA

- Governor Pataki annual STATE of the STATE address is scheduled for JANUARY 9, 2002 at 1:00 PM. DIGITAL 1 but advise to check listing on NYN website. Dave Poplawski will use the EdTOA listserv to keep folks up to date on Chancellor/Governor addresses.

- Re-feeds of MUSEUM of RADIO and TV seminars will continue on a non-priority basis. Again watch the EdTOA listserv for air dates and times.

- AENY is now THE NEW YORK NETWORK airing on DIGITAL 2 24/7 as of 9/10/01. Programming has been cleared for re-broadcast. If campuses are looking for programming for an educational access channel in your community, consider a pass through. Schedules are available on the NYN web site - www.nyn.suny.edu Click on NYN on CABLE. There is a schedule and list of programming sources and rights information. We ask that any campus planning to use the service notify us of how you plan to use it, the number of schools, BOCES, communities served, homes served, etc.

- Campus use permits-recently NYN tried to setup a video- conference for COLLEGE BOARD concerning A.P. Teaching. Several campuses wanted NYN to sign a revocable permit for site usage. NYN is part of the Office of the Provost in System Office and thereby should be exempt from signing such campus permits as part of SUNY. Technical fees for downlinks and room use and technician overtime(if applicable) may still be billed. Depending on the client, we will let you know if invoice goes to NYN or directly to the client.

- SONY presentation on 12/4 is the first in a series of ground floor opportunities for campuses to gain access to SONY gear for testing and tryout. Favorable prices to follow since SONY wants to do a commodities contract with SUNY. Campuses from each region have been invited and should attend.

6) NEW BUSINESS

- Dave reminded folks the "floor is open" for accepting nominations for this year's(2001-2002) EdTOA Recognition Award. A request will be sent out via our listserv in the Spring.

- Planning for STC 2002 is now under way.

=====> HUDSON VALLEY CONFERENCE CENTER JUNE 16-19, 2002

Conference Planning Committee met on 11/12 at the Training Center in Syracuse.

- Suggestions for EdTOA track sessions at STC 2002:

- * Acoustic treatments for DL/Hi-Tech classrooms
- * EdTOA general business meeting
- * ADA Palm Pilots for media/technology management
- * Interactive TV
- * Rate card(Charge backs-rentals-facilities useage-production) round table discussion
- * DVD authoring
- * Video streaming...follow up from last year
- * Technology classroom/DL/Video production round table discussion..compare/learn from colleagues
- * Birds of a feather mixer for EdTOA

NOTE==>(Next meeting of the Planning Committee has been set for DECEMBER 3rd-Conference call)

7) OLD BUSINESS

- Membership...we need to do all we can to find out who have "joined the ranks" on campuses doing EdTOA mission related activites and welcome these folks to participate in our Association. Dave will draft a letter and send to campuses in an attempt to update our "membership"

- No additional word on the activities of the SUNY Council of CIO's. It was mentioned that Justin Sipher(COA) is a member. We will try to get an update for the next Executive Committee meeting.

Meeting adjourned after completion of lunch at 1:02 P.M.

=> Typed up for distribution by Paul Andruczyk on 12/19/01