

These are the minutes* of the EdTOA Executive Committee meeting held at Onondaga Community College on Wednesday, March 15, 2000.

*These minutes are subject to approval at the next Executive Committee meeting....

EdTOA Executive Committee Meeting
W209 Whitney Applied Technology Building
Onondaga Community College
Wednesday, March 15, 2000

In attendance:

Larry Scott - Chair
Mike Neuner - Chair Elect/Central Rep
Bob Racette - Past Chair
Paul Andruczyk - Secretary/Treasurer
John Birks - Western Rep
Peter Houghton - Northeast Rep
Bill Meyers - Western Rep
Emily Trapp - Southeast Rep
Roy Saplin - NYN/SUNYSAT

Meeting called to order by Chair Scott at 10:47 a.m.

AGENDA ITEMS:

1)MINUTES of the EdTOA Executive Committee Meeting of 9/24/99 were approved as written. (Under item 3.1 the term IP was changed to Web). (NEUNER/BIRKS)

2)TREASURER'S REPORT

The EdTOA treasury has a current balance of \$2,956.45. A preliminary report from the 1999 STC indicates proceeds as of 3/9/00 total \$9,206.65. There is still about \$4,000 due from vendors and attendees. Half of the \$9,206.65(\$4,603.00) will be distributed shortly. The EdTOA portion based on those attendees who indicated an EdTOA affiliation is 27.08% of the total proceeds collected thus far-> \$1,246.65. In addition, the second half of the proceeds from 1998(\$402.81) due EdTOA will be forwarded. The \$402.81 will be used to cover 1999 STC support for Peter Houghton(\$102), Bill Schultze(\$45), Dave Tiedeman(\$90) and Don Little(\$90) (BIRKS/TRAPP)

3)SUB-COMMITTEE REPORTS

3.1 Web Page (PETER HOUGHTON)

- Peter continues to update as needed. 16 megabytes of "space" courtesy of SUNY. The front page was redesigned.

Peter is requesting assistance from regional reps in order to update the membership directory.

3.2 Distance Learning (JOHN BIRKS)

- John reported his call to take part in this committee has not been met with any great enthusiasm. A discussion was held to determine the future of this committee. Most EC members feel it is important to continue the committee.

3.3 Multi-Media Classrooms (EMILY TRAPP/BOB RACETTE)

- Emily is inviting all EdTOAns to New Paltz to see firsthand the IT explosion they are experiencing. Jay Simpson and Peggy Noll have been there along with folks from Marist and Manhattanville colleges.

- If you're looking for a well-tuned web site listing locations/ contacts etc. of SUNY campuses doing 2-way audio/video conferencing go to SUNY Buffalo at:

<http://wings.buffalo.edu/suny/teleconf>

- Emily reminded all a second valuable web site for folks involved in the IT explosion that EdTOA maintains thanks to Jeff Adams at Finger Lakes is the EdTOA Hi Tech Classrooms Web Page:

<http://www.edtoa.suny.edu/multimedia/mmcr3.htm>

-Emily purchased 2 books(see minutes 9/24/99) related to classroom design totally \$48.00. The treasurer will reimburse her when the invoice arrives at his desk.

- Discussion was held regarding the upcoming videoconference being produced by CCUMC-DESIGNING CLASSROOMS for TECHNOLOGY INTEGRATION and ACCESSIBILITY on Thursday, April 13th from Noon to 2:00 p.m. It was decided to have Paul look into having several strategically located "media centers" in SUNY host the broadcast, thus enabling as many of our colleagues access to the program and its pertinent content. The EdTOA treasury would cover downlink fees. The NYN would help by feeding "authorized" SUNY sites the PBS digital feed via SUNYSAT.

4)NEW BUSINESS

4.1 IT "White Paper"

- The chairs of COA/EdTOA/TOA, under Ginger Bailey's(COA chair) initiative are being asked to review and respond to a document, the SUNY INFORMATION TECHNOLOGY SUPPORT and SERVICES POSITION PAPER. The underlying premise is the establishment of an organization whose mission would be to provide planning,

guidance, and expertise to System Administration, the Business Officers, the Academic Vice Presidents, and the campuses as a technical infrastructure in support of the strategic goals of the SUNY.

- The Executive Committee welcomes your feedback on the "Paper"

A .PDF copy of the document Peter Houghton has created is available by clicking [HERE](#) .

[SUNYITGroup.pdf](#)

Acrobat reader if you don't already have it.)

(Click the icon to get the Adobe

4.2 Discussion was held regarding a Fall Business Meeting. We did not hold one last year as the dates for the COA/TOA meetings did not tie in with the TEACHING TOOLS event held each year in Syracuse. We need to find out when COA/TOA plan to meet (if they do-their turnout last year was very low). This may be an agenda item at the Business Meeting in June.

- For the record: TEACHING TOOLS 2000 will take place Thursday-Friday, OCTOBER 5-6 at the Sheraton University Hotel and Conference Center. Our colleague at Syracuse University, Dave Tiedemann said the hotel will honor the state rate for the night of OCTOBER 5th. For more information on TEACHING TOOLS go to <http://ttools.syr.edu>

4.3 The Secretary will send out a request to the membership inviting nominations for addition to the EdTOA plaque in recognition for outstanding service to SUNY.

4.4 Discussion was held regarding the EdTOA sessions for this year's STC. We still have a couple of time slots open. Bill Meyers and Emily Trapp were going to look into possible sessions on HDTV and/or audio-video standards for transfer to CD Rom.

4.5 Ideas for a "premium" for duly authorized EdTOA attendees at STC 2000 were discussed. The EC agreed to have Peter pursue the purchase of a folder that would include the EdTOA logo.

4.6 Discussion was held regarding getting "new" EdTOA folks "involved" in the Association. It was decided that the regional reps should make the initial effort to canvas for new members. Information on new staff members at Ed Tech centers on SUNY campuses should be forwarded to both Peter Houghton (update Webpage membership section) and Paul Andruczyk (update membership database).

5)SUNY TELECOMMUNICATIONS SYSTEM REQUEST FOR INFORMATION

The document was discussed briefly. Others wishing to examine same will find it at <http://www.sunynet.suny.edu/rfi/rfi.html>

Those with questions, comments can contact: TOM NEISS in ALIS at neisstr@sysadm.suny.edu

6)NYN/SUNYSAT UPDATE (ROY SAPLIN)

- As mentioned under 3.3 above NYN/SUNYSAT will assist with a refeed of the CCUMC VTC on 4/13. Paul will provide Roy with coordinates and a list of SUNY campuses "authorized" to receive the feed.
- The new chancellor, Robert King, from initial contacts appears to be "tech friendly."
- A new provost, John Miller, comes on board April 1st. We shall see what we shall see.
- There are proposals in development stages involving the NYS OFT/SUNY RESEARCH FOUNDATION/SUNY LEARNING NETWORK. Some will be geared to staff development programs.
- The new receivers(MR3100 Miralite) have been rolled out and installed at all campuses. NYN has not heard from several campuses as to their "working order." Roy urges campuses to test the signals BEFORE planning to view a program they need.
- Current NYN "schedule"

CHANNEL 1 - State Agencies

2 - SUNY/AENY

3 - SUNY/LOTTERY

4 - NVOD/OTB

5 - NVOD/OTB

6 - NVOD/OTB

- The lower channels remain analog with the hope to expand to full digital by September, thereby moving NVOD/OTB there and leaving all 6 upper digital for expanded educational and staff development programs with the possible addition of some administrative "things."
- NYN will move their facilities on or about October of 2000 due to the rehab of the A.E. Smith Building. Plans are under way to convert to a 100% digital plant located ????????????

7)OLD BUSINESS

- The 2000 STC announcement flyer and registration form should be in the mail about mid April. If you DO NOT receive one feel free to go to directly to the STC 2000 website <http://www.stc.suny.edu> and register. And DON'T FORGET to check **EdTOA** as your affiliation as it determines the amount of "proceeds" we receive each year.

8)ANNOUNCEMENT

Long time EdTOA member in good standing and previous chair(1983-84)
Jim Anderson suffered a stroke in January. Jim was coordinating the
telecourse activities for MILLARD FILLMORE COLLEGE, the evening
divison of the UNIVERSITY at BUFFALO. He remains in rehab at the
ERIE COUNTY MEDICAL CENTER in Buffalo. Those wishing to send
Jim a card may do so at the following address:

Jim Anderson
% ECMC
462 Grider Street
Buffalo, NY 14215
Room 808A

Motion to adjourn(HOUGHTON/BIRKS) meeting at 1:38 P.M.

4/24/00

UPDATE!!!!!!UPDATE!!!!!!UPDATE!!!!!!UPDATE!!!!!!UPDATE!!!!!!

=>as of 4/25/00 at Noon....

The word from Colin Plaister at Fredonia is that Jim is now
HOME....so cards, etc., can be sent to:

5208 Hunters Creek Road
East Aurora, NY 1405

4/25/00