

These are the minutes of the **EdTOA Annual Business Meeting** held on **Monday June 9, 1999** as part of the 1999 SUNY Technology Conference at the Holiday Inn Hotel in Liverpool, NY. They are subject to approval at the next EdTOA Business Meeting.

Paul Andruczyk-Secretary/Treasurer

**EdTOA Annual Business Meeting  
Holiday Inn Hotel-Liverpool, NY  
Monday, June 7, 1999**

In attendance:

Jeff Adams (Finger Lakes)	Chris Leckinger (Geneseo)	Paul Andruczyk (Buffalo State)
Jim Mattoon (Jamestown)	Robert Babcock (Cortland)	Bill Meyers (Geneseo)
John Birks (Erie)	Mike Neuner (Onondaga)	Alex Boguslav (Orange)
Peggy Noll (Dutchess)	Shawn Brislin (Delhi)	Colin Plaister (Fredonia)
Randy Callin (Finger Lakes)	Robert Racette (Hudson Valley)	Hugh Cleland (HSC-Syracuse)
Ron Rosenblum (Delhi)	Hailey Dick (Cortland)	Chris Sauciunic (Buffalo)
Rob Fornshell (FIT)	Larry Scott (Buffalo)	Dave Geasey (Oneonta)
Dan Sell (Jamestown)	Mark Hine Jr. (Oneonta)	Emily Trapp (New Paltz)
Peter Houghton (Schenectady)	Pat Wright (Cortland)	Ross Jacobs (ESF)
George VerDow (Cortland)	Sam Lebrun (Erie)	Jack Hanna (NYN/SUNYSAT)
Roy Saplin (NYN/SUNYSAT)	Bill Snyder (NYN/SUNYSAT)	Ted Were (NYN/SUNYSAT)

Meeting called to order by Chair Racette at 2:05 P.M.

**AGENDA ITEMS:**

1)Paul Andruczyk distributed the minutes of the 11/6/98 EdTOA Business Meeting. A motion to accept the minutes of the 11/6/98 Business Meeting was approved.

(ADAMS-Finger Lakes/SAUCIUNIC-Buffalo)

## 2)TREASURER'S REPORT(ANDRUCZYK)

The financial statement indicated that as of 5/31/99 there was \$4,199.88 in the EdTOA treasury. There will be a few invoices to pay related to our activities in Liverpool at the Conference. A motion to accept the treasurer's report was approved.

(HOUGHTON-Schenectady/GEASEY-Oneonta)

## 3)SUB-COMMITTEES

### - MULTIMEDIA CLASSROOMS(SCOTT/TRAPP)

Emily summarized the visit to New Paltz/Dutchess by the folks from Old Westbury. The visit was the result of a request for help from Old Westbury to Chris Haile at ALIS. As a result of the visit we are developing a game plan not only for future visits but requesting financial help via ALIS in terms of support for a web site that will contain a plethora of information on SUNY campuses who are into Multimedia/Hi-Tech Classrooms. Several concerns remain. The priorities of the committee are to develop a mission statement, organize a consultant team, and obtain financial support for the web site. There is also a need to develop guidelines for site visits in the future.

### - DISTANCE LEARNING(BABCOCK/BIRKS)

John reported that it has been slow in getting the committee active state-wide. The Western Region has been involved in participating in a Western New York Consortium that has begun to look at various aspects of "distance learning" and what are the factors to be taken into consideration in DL endeavors, i.e., copyright law. John and Bob are planning to meet during the course of the STC. Jeff Adams reported on a successful hands-on workshop conducted by Finger Lakes CC and Genesee CC(Bob Knipe) entitled "Teaching in an Interactive Distance Learning Environment" on April 1st-2nd. This workshop was co-sponsored by EdTOA.

### - WEB PAGE(HOUGHTON)

Peter reported that our new "home" is up and running.

<http://WWW.EDTOA.SUNY.EDU> Peter is working with Jeff Adams on the MMC web site and until ALIS provides it with a "home" feel free to visit Jeff's site at

<HTTP://HOME.EPIX.NET/~ADAMSJA/HITECHCR.HTML>

The Chair, on behalf of all in EDTOA, thanked Peter for the work he has done with our web site.

## 5)NEW YORK NETWORK/SUNYSAT(SNYDER)

- Jack Hanna/Ted Were did a basic digital transmission reception demo for the attendees.

- Full Digital Service by August 1-15th. That is when NYN expects to be on GE-5.

- Contractor will be doing repoints leaving analog receivers in place.

NYN will transmit BOTH analog/digital on BOTH SPACENET-3 and GE-5 while the repoint is underway. The only possible change to these plans is if SPACENET-3 totally fails prior to the completion of the changeover.

- Move to GE-5 begins JULY 1(unless SPACENET-3 falls from the sky!) and will be completed by AUGUST 15th.
- Program schedule is at [WWW.NYN.SUNY.EDU](http://WWW.NYN.SUNY.EDU)
- Most SUNY programs = Channel 1
- State agency/special programming = Channel 2
- Depending on volume = Channel 3
- You can also contact Dennis Mest(518-443-5333) for programming verification... [MESTDF@NYN.SUNY.EDU](mailto:MESTDF@NYN.SUNY.EDU)
- NYN is providing a "pilot" service of K-12 educational programming and staff development. The service is called AENY/DPS(Access Education New York/Digital Program Service). It's aimed at pilot schools across NY but may be used for Teacher Ed programs on campuses if so desired by faculty.
- The Programming is delivered as COMPRESSED VIDEO(30 minutes in a 7-10 minute time frame--a DIGITAL VIDEO FILE--not a 1-1 real time transmission). Any campus wishing to participate must attach a computer to the reception pipe to download. If you are interested in the project contact Randall Lex or David Palmeri at NYN(see # above)...  
[LEXRE@NYN.SUNY.EDU](mailto:LEXRE@NYN.SUNY.EDU)
- The MUT(Mobile Uplink Truck) will remain analog for a while...no funds approved for upgrade. Campuses wishing to do transmission via MUT will have NYN/SUNYSAT receive analog and retransmit to digital so all SUNY campuses can downlink. This way if a campus wishes to "mix" analog and digital sites(Out of SUNY and in SUNY) it may do so.

## 6)OLD BUSINESS

- Chair Racette reported that Conti Pollock(SCHENECTADY), who retired in December of 1998, was invited to join us at STC this year but was not able to do so. She sent a note of thanks for the invitation and the flowers the EC sent her on the occasion of her retirement.

## 7)AWARDS/RECOGNITION PLAQUE(RACETTE)

### **Recognize-Reward-Celebrate-Hard Work-Commitment-Dedication**

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- Chair Racette recognized the following individuals for their recent contributions to/for EdTOA in terms of work on our sub-committees:  
Peter Houghton Larry Scott Emily Trapp John Birks
- The Chair also said "thank you" to Paul for his efforts as EdTOA's Secretary/Treasurer.

- Peter also received a special thank you in the form of an EdTOA Chair's Award for his exemplary efforts and dedication to the goals and spirit of EdTOA...web site development/regional representation/chair/EdTOA hats/STC Track Coordinator.

- Peter read the following into the record:

"In recognition of significant contributions to the EdTOA, CONSTANCE S. POLLOCK has been nominated and approved for the EdTOA Recognition Plaque. Conti served many years as Schenectady County CC's representative to EdTOA. During those years as a representative to the Educational Communication Centers Council of Directors(the former name of EdTOA) she was a part of the committee which helped sculpt the mission of the New York Network's SUNYSAT. She served on the Executive Committee from 1989 through 1993.

- Paul read the following into the record:

"It is rumored that JIM CARROLL began his EdTOA career as an intern under the supervision of Colin Plaister at SUNY Fredonia sometime in the 1980s. From there he went on to become chief TV cook and bottle washer at Herkimer CC and eventually ended up at the SUNY Institute of Technology at Utica-Rome where two former EdTOA chairs, Dan Schabert and Steve Perta, try to keep him in line. Today he completes his run as chair-elect, chair, and past chair. He also served as a regional rep to the Executive Committee from 1992 through 1995. Records indicate he had no "official" involvement in EdTOA during the 1995-96 year. We think that may have been the time his wife had 2 or 3 babies. Finally, Jim was the driving force behind the highly successful projector shootout held last year at this very conference. A thank you to Jim for all his efforts and opinions, and congratulations on being added to the SUNY EdTOA Outstanding Service Recognition Plaque.

#### 8)ELECTION OF OFFICERS/REGIONAL REPS

The general business meeting was suspended so regions could meet to hold elections for representatives and solicit nominations for officers. Upon resumption of the business meeting Chair Racette announced the following slate of REGIONAL REPRESENTATIVES for 1999-2000:

CENTRAL: Mike Neuner-Onondaga/Hailey Dick-Cortland

NORTHEAST: Peter Houghton-Schenectady/Mark Hine  
Jr.-Oneonta

SOUTHEAST: Peggy Noll-Dutchess/Emily Trapp-New  
Paltz

WESTERN: John Birks-Erie/Bill Meyers-Geneseo

The name of Larry Scott was placed in nomination by the Executive Committee for the position of CHAIR for 1999-2000 and the Secretary was instructed to cast one ballot.

Dave Geasey and Mike Neuner's names were placed in nomination by the

Executive Committee for the position of CHAIR-ELECT. In accordance with EdTOA By-Laws a secret ballot was conducted. The results were:

Mike Neuner 12 votes  
Dave Geasey 9 votes

Mike Neuner was elected to the position of CHAIR-ELECT. He will also continue to serve as a CENTRAL regional rep until a replacement is found.

The name of Paul Andruczyk was placed in nomination by the Executive Committee for the position of SECRETARY/TREASURER. The Secretary was ordered to cast one ballot for Paul Andruczyk.

#### 9)NEW BUSINESS

- Discussion was held regarding the concept of EdTOA funding attendance at STC in the form of a scholarship(s) similar to CIT. It was the consensus of those present that the 1999-2000 Executive Committee be charged with developing guidelines for financial support of members attending the STC.

- Discussion was held about the possibility of changing the time STC meets. Traditionally it has been the first week in June and usually follows on the heels of CIT. Some suggestions included moving STC back another week in June as well as looking at going from a Sunday-Wednesday format to Tuesday-Friday or even Wednesday-Friday.

- New Chair Scott asked for input on vendors for the next STC as well the need for volunteers to help serve as EdTOA Track Coordinators for STC 2000. It's not too early to suggest topics for next year.

- The Secretary made a request that a \$100.00 gift certificate be given to Janice Walnicki, the IR department secretary at Buffalo State, for providing administrative services to EdTOA. The motion was seconded by Peter Houghton. Motion carried.

- Paul reminded attendees of the EdTOA "Networking Social" tonite Boardroom 2 from 8-11 PM.

Motion to adjourn (SAUCIUNIC-Buffalo/MEYERS-Geneseo). Meeting adjourned at 4:06 PM.

**After the meeting the second version of "official" EdTOA hats were distributed by Peter Houghton to all attendees at the meeting.**

6/25/99