

These are the minutes of the EdTOA Annual Business Meeting held on Monday June 1, 1998 as part of the 1998 SUNY Technology Conference at the FOUR POINTS Sheraton Hotel in Liverpool, NY.

Paul Andruczyk-Secretary/Treasurer

EdTOA Annual Business Meeting
FOUR POINTS Sheraton Hotel-Liverpool, NY
Monday, June 1, 1998

In attendance:

Gary VanSise (Stony Brook)	Bill Snyder (NYN/SUNYSAT)
Peter Houghton (Schenectady CCC)	Jeff Adams (Finger Lakes CC)
Rob Fornshell (FIT)	Ron Rosenblum (Delhi)
Pat Wright (Cortland)	Greg Bronson (Cortland)
Bill Meyers (Geneseo)	Conti Pollack (Schenectady CCC)
Jeff Donahue (Binghamton)	Colin Plaister (Fredonia)
Dave Poplawski (NYN/SUNYSAT)	Roy Saplin (NYN/SUNYSAT)
Larry Scott (SUNY-Buffalo)	Mike Neuner (Onondaga CCC)
Kathryn Nanneman (Broome CCC)	Bob Hill (Ulster CCC)
Alex Boguslav (Orange CCC)	Jeff Elliott (Columbia-Greene CC)
Peggy Noll (Dutchess CCC)	Jim Mattoon (Jamestown CC)
Emily Trapp (New Paltz)	Rick Lesniak (SUNY-Buffalo)
Marty Brandt (Farmingdale)	Joe Smith (HSC-Syracuse)
Jim Carroll (Utica/Rome)	Paul Andruczyk (SUC-Buffalo)
Hugh Cleland (HSC-Syracuse)	Dan Sell (Jamestown CC)
Sue Chichester (Geneseo)	Dave Ofiara (Adirondack CC)
Bob Racette (Hudson Valley CC)	Steve Perta (Utica/Rome)

Meeting called to order by Chair Carroll at 2:05 P.M.

AGENDA ITEMS:

- 1) Paul Andruczyk distributed the minutes of the 11/7/97 EdTOA Business Meeting.
A motion to accept the minutes of the 11/7/97 Business Meeting was approved.
(HOUGHTON-Schenectady/RACETTE-Hudson Valley)
- 2) TREASURER'S REPORT (Paul Andruczyk)
The financial statement indicated that as of 5/15/98 there was \$8,565.36 in the EdTOA treasury. There will be a few invoices to pay related to our activities in Liverpool at the Conference.
A motion to accept the treasurer's report was approved.
(LESNIAK-Buffalo/PLAISTER-Fredonia)
- 3) REGIONAL MEETINGS 1997-98
- The WESTERN REGION held the only Regional Meeting of the 1997-98 year at

SUNY Buffalo on March 11th. The meeting included a tour of UB's ETEC classrooms and a distance learning lab demo between rooms at the north and south campuses.

4)BY-LAWS

- Discussion was held on the proposed revisions to the EdTOA By-Laws. STEVE PERETA moved and BOB RACETTE seconded a motion to amend the proposed section (II.) on membership to read as follows: "The designated representative(s) of SUNY System Administration shall be a non-voting member of the Association and may not hold elective office." Motion approved.

A motion to accept the new By-Laws as amended was approved.
(HOUGHTON-Schenectady/SMITH-HSC Syracuse)

5)NEW YORK NETWORK Update(Bill Snyder)

- The switch to digital is about to begin. SCS of Syracuse will be the folks to install new units as soon as the units become available, hopefully late summer.
- A-B switch/Analog-Digital
- 12 pin/21 pin hookups to a computer
- Video on demand//download programs
- Dave Poplawski is the new NYN/SUNYSAT liaison to EdTOA

6)RECOGNITION PLAQUE

Chair Carroll read into the record nominations for additions to the Plaque recognizing members for special contributions to EdTOA. This year's recipients included:

JEFF ADAMS - FINGER LAKES COMMUNITY COLLEGE

STEVE PERTA - INSTITUTE OF TECHNOLOGY at UTICA/ROME

In addition, Chair Carroll had his name added to the Plaque honoring all Chairs of EdTOA.

7)SUB-COMMITTEES

- Chair-elect Racette recognized the people who took the time to chair EdTOA's first sub-committees.

SMART/MULTI-MEDIA CLASSROOMS - Larry Scott/Emily Trapp

DISTANCE LEARNING - JEFF ELLIOTT

WEB PAGES - PETER HOUGHTON

Bob encouraged those interested to join a respective committee and get involved.

8)ELECTION OF OFFICERS/REGIONAL REPS

The general business meeting was suspended so regions could meet to hold elections for representatives and solicit nominations for officers.

Upon resumption of the business meeting Chair Houghton announced the following slate of REGIONAL REPRESENTATIVES for 1998-99:

CENTRAL: Mike Neuner-Onondaga/Hugh Cleland-Syracuse HSC

NORTHEAST: Dave Ofiara-Adirondack/Peter Houghton-Schenectady

SOUTHEAST: Gary VanSise-Stony Brook/Rob Fornshell-FIT

WESTERN: John Birks-Erie/Larry Scott-SUNY Buffalo

The name of Bob Racette was placed in nomination for the position of CHAIR for 1998-99 and the Secretary was instructed to cast one ballot.

The name of Larry Scott was placed in nomination for the position of CHAIR-ELECT(TRAPP-New Paltz/CARROLL-Utica/Rome). Nominations were closed and the Secretary was ordered to cast one ballot for Larry Scott.

The name of Paul Andruczyk was placed in nomination for the position of SECRETARY/TREASURER(HOUGHTON-Schenectady/BOGUSLAV-Orange).

Nominations were closed. The Secretary was ordered to cast one ballot for Paul Andruczyk.

Paul explained his present employment status and the group opted to let all the scenarios play themselves out and if need be deal with the need to "hire" him as a consultant to EdTOA.

8)OLD BUSINESS

Peter Houghton reminded folks of EdTOA's web page and to take the time to look it over every once in a while. New features are always being added. Our active directory is on it along with position openings. Caption contests are there along with links to all kinds of other Educational Technology related web sites.

9)NEW BUSINESS

The Secretary made a request that a \$100.00 stipend be given to Janice Walnicki, the IR department secretary at Buffalo State, for providing administrative services to EdTOA. JOE SMITH moved and MIKE NEUNER seconded a motion that an appropriate gift certificate be given to Ms. Walnicki instead. Motion carried.

Motion to adjourn (CARROLL-Utica/Rome/HOUGHTON-Schenectady). Meeting adjourned at 3:26PM.

After the meeting "official" EdTOA hats were distributed by Peter Houghton to all attendees at the meeting.