

These are the minutes* of the EdTOA Executive Committee meeting held via a conference call on Thursday, March 18, 1999.

*These minutes are subject to approval at the next Executive Committee meeting....

**EdTOA Executive Committee Meeting
Conference Call
Thursday, March 18, 1999**

In attendance:

Bob Racette - Chair
Larry Scott - Chair Elect/Western Rep
Jim Carroll - Past Chair
Paul Andruczyk - Secretary
John Birks - Western Rep
Peter Houghton - Northeast Rep
Mike Neuner - Central Rep
Emily Trapp - Southeast Rep

Meeting "called" to order by Chair Racette at 2:41 PM.

AGENDA ITEMS:

1)MINUTES of the EdTOA Executive Committee Meeting of 2/18/99 were approved as amended - additional names were added to the list of EdTOA personnel interested in holding office for the upcoming year. (HOUGHTON/BIRKS)

2)TREASURER'S REPORT

The EdTOA treasury has a current balance of \$4,772.17. Emily Trapp requested reimbursement (\$100.00) for a luncheon held on her campus on 3/12 with the Old Westbury Technology Group regarding Multi-Media/Hi Tech Classrooms. Paul reminded the EC we will also need to reimburse Bob Knipe for his upcoming Workshop at Genesee CC (4/1/2). Motion to reimburse Emily and accept the report approved. (SCOTT/NEUNER)
No word yet on Ruedi Lienhard contacting Chair Racette regarding the STC Planning Committee suggestion of withholding a certain percentage of conference "proceeds" for the next STC.

3)SUB-COMMITTEE REPORTS

3.1 Web Page (PETER HOUGHTON)

- Peter announced that ALIS, via Sharon Gallagher, has given EdTOA our "own" IP address:

WWW.EDTOA.SUNY.EDU **Activation date of new
"site" TBA. (correction per 4/16/99)**

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3.2 Distance Learning (BOB BABCOCK/JOHN BIRKS)

- John reported he still hasn't been able to make "contact" with Bob at Cortland. John has been very busy this semester getting Erie CC's 2-way interactive DL room under way.

3.3 Multi-Media Classrooms (LARRY SCOTT/EMILY TRAPP)

- Larry Poole and his "Technology Team" visited New Paltz on Friday, March 12th. Information was exchanged and lots of questions were asked; some were answered, some weren't. Computer and Library personnel at New Paltz were part of the tour as was Jay Simpson (Dutchess) via New Paltz's DL classroom as the Old Westbury Team was making Dutchess it's next stop.

- The EC discussed several items pertaining not only to the OW visit in particular but future visits in general:

A. Who sets up the visit?

B. Protocol for participants?

C. Expenses involved?

D. What role does ALIS play?

E. Need Jeff Adams to put a monetary value on his time/materials in making tech classroom data available on the internet.

F. Not sure if/when formal request from Chris Haile will make it to EdTOA EC.

4) NEW BUSINESS

4.1 EdTOA Recognition Plaque

- Conti Pollock's name has been formally placed in nomination by Peter Houghton.

- Paul nominated EdTOA frequent regional rep/former Chair/1998 STC Video Projector Shootout coordinator Jim Carroll.

- Motion to add Conti and Jim to the EdTOA Recognition Plaque approved. (RACETTE/BIRKS)

4.2 Recruitment of officers/regional reps

- Bob reminded EC that although it would be ideal to have one 2-year and one 4-year rep from each region there is NOTHING in our current By-Laws that require that

arrangement.

- Hats off to all who either recruited potential officers/ reps or are volunteering to to serve. We may actually HAVE an election at the June Business Meeting.

5)NYN/SUNYSAT UPDATE (ROY SAPLIN)

- No report at this time.

6)1999 STC

- Pete/Bob reported the EdTOA track is just about set with the exception of waiting on Donna Curtin's contact regarding her photo software session.

- It appears for now that a digital camera shoot-out for this year is being put on hold.

- Peter will encourage all AV vendors signed up for the 1999 STC to bring their line of digital cameras.

---> REMINDER...it's not too late...

Any suggestions for Ed Technology related vendors-

Send info to:

[PAUL ANDRUCZYK \(ANDRUCPA@BUFFALOSTATE.EDU\)](mailto:PAUL.ANDRUCZYK@BUFFALOSTATE.EDU)

or

[PETER HOUGHTON \(HOUGHTPJ@GW.SUNYSCCC.EDU\)](mailto:PETER.HOUGHTON@GW.SUNYSCCC.EDU)

or

[BOB RACETTE \(RACETROB@HVCC.EDU\)](mailto:BOB.RACETTE@HVCC.EDU)

PLEASE include:

COMPANY NAME/MAILING ADDRESS/PHONE NUMBER and MOST importantly, the name of a CONTACT person.

- The EC agreed to hold our annual "SOCIAL" Monday evening at the Holiday Inn from 8-11 PM. Paul will make the necessary arrangements with Dave Powalyk.

7)OLD BUSINESS

- Discussion was held and web sites were visited regarding the selection of a 1999 STC EdTOA memento. The EC looked at folders/cups and ball hats. Motion was made to go with the XXXXXXXX.

(HOUGHTON/ANDRUCZYK).

8)NEW BUSINESS

- NEXT MEETING(S):

Emily is set to host at New Paltz on Friday, April 16th. At this time it appears the WNY contingent will "interact" with New Paltz via SUNY-Buffalo.

- The need for a May conference call is to be determined at a later date.

Motion to adjourn meeting at 4:06 PM. (HOUGHTON/RACETTE)

3/31/99