

Below are the minutes* of the FALL 1997 EdTOA Business Meeting held on Friday, November 7, 1997 at the FOUR POINTS SHERATON in Liverpool, NY.

****These minutes are subject to approval at the next EdTOA Business meeting (JUNE 1, 1998)....I f YOU were there and I did NOT include you as an attendee please let me know...I am also open to corrections, additions, deletions, whatever...***

ANDRUCPA@BUFFALOSTATE.EDU

Thank You,
Paul Andruczyk

EdTOA Annual Business Meeting
FOUR POINTS SHERATON Hotel-Liverpool, NY
Friday, November 7, 1997

In attendance:

Peter Houghton(Past-Chair)	Jeff Donahue(Binghamton)
Jim Carroll(Chair)	John Birks(Erie CC)
Bob Racette(Chair-Elect)	Larry Scott(Buffalo)
Paul Andruczyk(Secretary/Treasurer)	Bob Yavits(Tompkins-Cortland CC)
Bob Schultz(Herkimer CC)	Rob Fornshell(FIT)
Colin Plaister(Fredonia)	Jeff Adams(Finger Lakes CC)
Alex Boguslav(Orange CC)	Dave Geasey(Oneonta)
Emily Trapp(SUC-New Paltz)	Tom Glaser(Morrisville)
Jack Hanna(NYN/SUNYSAT)	Sue Chichester(Geneseo)
Penny Wilson(A.L.I.S.)	Bob Jewitt(Potsdam)

Meeting called to order by Chair Carroll at 10:25 AM.

AGENDA ITEMS:

1) MINUTES of 6/2/97

Paul Andruczyk distributed the minutes of the 6/2/97 EdTOA Business Meeting. A motion to accept the minutes as presented was approved. (DONAHUE-Binghamton/PLAISTER-Fredonia)

2) TREASURER'S REPORT

Attached to the minutes of the 6/2/97 meeting was a Treasurer's report. As of 11/7/97 there is a balance of \$7,776.65 in our treasury. Less the expense of the Fall meeting we should see about \$1,500-\$2,000 being added to our treasury after expenses via the 1997 SUNY TECHNOLOGY CONFERENCE. A motion to accept the Treasurer's report was approved. (HOUGHTON-Schenectady/PLAISTER-Fredonia)

3) OLD BUSINESS

Chair Carroll presented Past-Chair Houghton with a gift certificate on behalf of EdTOA in thanks for his service as Chair during the 1996-97 year.

4) EDTOA-L

Jeff Donahue, Jim Carroll and Paul Andruczyk have been working on updating the EdTOA-L listserv. As of 11/7/97 we have 160 members on the list and encourage all who are to encourage others to sign up. You can do that by contacting Jeff Donahue at: JDONAHUE@BINGHAMTON.EDU

A discussion was held with regard to "others"(technically non-EdTOA folks) who may ask to join EDTOA-L. It was decided that the Executive Board would handle those applications on an individual basis. It is not a case of making EDTOA-L an exclusive listserv as much as it is allowing for EdTOA techies to share discussion on concerns related to the educational technology operations on campus.

5) EDTOA SUB-COMMITTEES

Bob Racette presented a plan to form several sub-committees within EdTOA in order to provide ourselves as well as ALIS with a frame of reference(an organized body of people with the expertise to respond to the needs of others). The sub-committees would help prevent folks from "reinventing the wheel" so to speak and be able to share their knowledge on an ed tech specialty not only within EdTOA but hopefully within all of SUNY.

Three sub-committees were established:

- SMART/MULTI-MEDIA CLASSROOMS

Jeff Adams	ADAMSJA@SNYFLCC.FINGERLAKES.EDU
Jeff Donahue	See above
Colin Plaister	PLAISTER@FREDONIA.EDU
Emily Trapp	TRAPPE@NPVM.NEWPALTZ.EDU

- DISTANCE LEARNING

John Birks	BIRKS@NSTAFF.SUNYERIE.EDU
Jeff Elliott	ELLIOTT@VAXA.CIS.SUNYCGCC.EDU
Dave Geasey	GEASEYDW@SNYONEVA.CC.ONEONTA.EDU
Larry Scott	LJSCOTT@ACSU.BUFFALO.EDU
Steve Weider	SWEIDER@ECKERT.ACADCOMP.MONROECC.EDU
Bob Yavits	YAVITSR@SUNYTCCC.EDU

- WEB PAGES

Peter Houghton	HOUGHTPJ@GW.SUNYSCCC.EDU
Peter Jorgensen	PJORGENS@ACSU.BUFFALO.EDU
Bob Yavits	See above

It was decided that the committees would chose their own chairs. They will be asked to give a progress report at the June 1998 Business Meeting. Each committee will begin as information gatherers. The Treasury has funding to support activities for each of the committees. All they need to do is make a formal request to the Executive Board.

====> E-mail addresses of committee members have been included. If you wish to lend your "experiences" to any of the above committees don't hesitate to contact someone already on the committee.

You may also contact the Sub-Committees "coordinator" Bob Racette at => RACETTRE@NYN.SUNYCENTRAL.EDU for more info on any of the committees or even if you'd like to form one of your own...i.e., computer graphics ???

6) 1998 SUNY TECHNOLOGY CONFERENCE

- Dates (JUNE 1-3 at the FOUR POINTS SHERATON)
- Theme: To be decided
- Jim Carroll and Bob Racette will coordinate our track this year...they're open for suggestions
- Some ideas put forth from attendees at today's meeting included a digital photography workshop/on-line editing/non-linear editing(i.e., Media100)
=> JIM CARROLL CARROLJ@SUNYIT.EDU
BOB RACETTE See above
- EdTOA will look into coordinating a projector "shoot-out" at the Conference this year.
- As in the past we will put \$2500 of our treasury "on reserve" in case we need to cover Conference expenses in 1998.
- Don't hesitate to forward suggestions for vendors for 1998 to DAVE POWALYK, the Conference Vendor Coordinator at
=> POWALYDW@SYSADM.SUNY.EDU
Dave sends out a "formal" invitation to vendors asking if they would like to participate. It would be very helpful when e-mailing him a suggestion to include:

1. COMPANY NAME
2. FULL ADDRESS
3. CONTACT PERSON

7) OTHER/NEW BUSINESS

- Chair Carroll encouraged folks to hold regional meetings. As of today no definite plans have been made in any of the regions.
- Dave Geasey distributed a flyer announcing a FREE videoconference originating from Oneonta. The basics are:

FRIDAY DECEMBER 5, 1997

2:00 - 3:30 PM

TEACHING THEM, TAKING THEM: AN ON-LINE LEARNING EXPERIENCE

(A practical presentation of what it is like to teach and take asynchronous courses over the Internet.)

JIM GREENBERG - Assistant Director/Computer Services at Oneonta
SUNYSAT 2 (SPACENET 3 83 DEGREES W. LONGITUDE
TRANSPNDER 22 12000 MHZ)

====>Please register at the following e-mail address:

SZCZESRC@ONEONTA.EDU

You can also contact Dave Geasey at his e-mail address (see above)for additional information.

- Paul shared the new location of the "[I SAW IT ON TV: A GUIDE TO BROADCASTING AND CABLE PROGRAMMING SOURCES](#)" that some of you may recall Corrine Smith put together several years ago when she was at Penn State. It's a great resource when you get those requests from faculty who ask about getting a copy of last night's NIGHTLINE program, for example.

[HTTP://WWW.LIBRARY.NWU.EDU/MEDIA/RESOURCES/TVGUIDE.HTM](http://WWW.LIBRARY.NWU.EDU/MEDIA/RESOURCES/TVGUIDE.HTM)

[L](#) Peter will add the "connection" to the EdTOA web page, which in case you don't know by now is at:

[HTTP://WWW.ALIS.SUNY.EDU/EDTOA/NEWSLETR.HTM](http://WWW.ALIS.SUNY.EDU/EDTOA/NEWSLETR.HTM)

- Bob Racette shared some info from the PBS Business Channel folks with regard to a new approach to offering the Business Channel programming to colleges and universities with the opportunity to generate revenue AFTER an initial investment to join an alliance.

- Motion to adjourn (GEASEY-Oneonta/HOUGHTON-Schenectady)

Meeting adjourned at 11:42 AM.

Last modified January 14, 1998 [Peter J. Houghton](#)