

These minutes are subject to approval at the next meeting of the Executive Board...



EdTOA Executive Board Meeting
UB Phone Bridge August 12, 2009

In attendance: (PLEASE UPDATE THIS)

Roseanne Anzalone - Northeast rep
Peter Houghton – Webmaster
T. John McCune – Western Rep
David McQuin - Central Rep
Jeffrey Donahue - CCIO liaison
Bill Meyers – STC session coordinator
Emily Trapp - Chair
David Geasey - Northeast rep

Updating of EdTOA list and discussion about MEDIA-L list.

Treasurer's report – As of 8/1/09 budget is at \$7,353.70 with NO outstanding expenses. Speaker fees from Virtual STC have been paid as well as mileage for those EdTOA speakers who had to travel to present.

Regional Reports:

Northeast - Chancellor visited Delhi and Oneonta.

Western - Getting iTunesU figured out. Second Final Cut server (Fredonia) and computers and other equipment

Central - Presentation by Roy from Extron about some of Extron's new products that was sponsored by a vendor. HDMI will not go away.

Southeast - Peggy is in Alaska and no word from Tom Gala. No Report

STC Liaison: STC will have conference call next week. Probable meeting in Syracuse in Sept. Not sure if there is any technology that is all encompassing from the 3 groups standpoints. What is consistent is that all 3 groups are suffering from the lack of funding. STC is committed to Rye. June 14-16. Discussion continued on vendor showcase and vendor presentations. Budget should be ok.

NEW Business:

Chair Trapp asked if anyone planned on attending STC 2010. Anzalone stated no travel restrictions for Community Colleges; Trapp stated no update on travel yet for her college. Donahue stated that there will probably be mid-year cuts to budgets. It is too early in the budget year to say for sure if travel will be impacted by the state budget this year. Community colleges get funding from state and counties so they probably will not be affected plus will get stimulus money as well (continuing ed).

UUP professional development awards are going out again.

SBE (Society of Broadcast Engineers) 22: Will happen and Chair Trapp is wondering if everyone can make it to the face-to-face then. October 7th is the date.

Discussion on who is attending EDUCAUSE and League of Innovations.

SONY has a state contract for digital signage and they will be doing a session on Chair Trapp's request at SBE. This SBE is also the National meeting so there is a possibility of more vendors/attendees.

Travel restriction discussion ensued again. Staff

NYN new director will be at SBE to talk to us. Roy Saplin retired. Discussion on NYN staff changes.

Technology Fees on campuses was discussed and how it is distributed across campuses. It is different on all campuses and Presidents/Provosts can do what they wish with it.

CCUMC was discussed and how a better prospective can be obtained by those doing your job not only in SUNY but in the private sector and internationally as well. InfoComm was discussed as well and Chris Trapp thinks that we need to tie those into the EdTOA website.

Virtual STC - Less than 20 people filled out the evaluations; not sure of total count of "attendees." Networking is lost with Virtual conferences as well.

Scholarships were discussed for the next STC.

Chair-elect and the lack of a Chair-elect was talked about. Chair Trapp asked if there were any volunteers for this position from the current EB board. This needs to be sent out to the entire list BEFORE a member of the EB assumes the position. Obligations/time commitment needs to be clearly stated in the call for nominations. Regional Rep definitions/obligations/duties need to be laid out as well. A description needs to be created for each position as well.

V. OFFICERS OF THE ASSOCIATION

The officers of the Association shall be nominated and elected at each annual meeting of the Association. Their terms will be for one year.

A. CHAIR.

The Chair shall convene and preside over meetings of the Association and the Executive Committee. The Chair shall undertake such other duties as may be delegated by the Association and the Executive Committee.

B. CHAIR-ELECT.

The Chair Elect shall convene and preside over meetings of the Association and the Executive Committee in the absence of the Chair. The Chair Elect shall succeed to the office of Chair if it falls vacant, completing the term of his/her predecessor as well as his/her own term in that office.

C. SECRETARY/TREASURER.

The Secretary/Treasurer shall be responsible for recording actions and discussions of the Association and the Executive Committee. He/she shall be responsible for the financial records of the Association. In the case of vacancy of the offices of the Chair and Chair Elect, the Secretary/Treasurer shall convene and preside over a meeting of the Association of Executive Committee until that meeting shall elect a new Chair from among its members.

VI. EXECUTIVE COMMITTEE MEMBERSHIP

The Executive Committee of the Association shall consist of the Chair of the Association, the Chair Elect, the Secretary/Treasurer, the eight representatives of the four regional areas, the four sub-committee chairs, and the immediate past Chair of the Association. A quorum of the Committee shall consist of a majority of its members (i.e., one more than half). An individual may cast no more than one vote if an Executive Committee member holds more than one executive position (i.e., a regional representative is also a sub-committee chair). A proxy vote may be cast no less than a day before a scheduled Executive Committee meeting via email to the Secretary/Treasurer. The Executive Committee shall meet at the call of the Chair or the petition of three of its members. The Committee shall act on behalf of the Association on those matters that require attention between meetings of the Association, place before the Association proposals for action by the Association and function as an advisory committee to SUNY System Administration. (as amended 10/16/03)

The Executive Committee shall, at the annual meeting, present a slate of names for the offices of Chair Elect and Secretary/Treasurer. Nominations from the floor shall be accepted if seconded. Candidates shall be elected by a majority of those members present and voting by secret ballot.

Donahue will adjust the footer of the List-Serve to add the EdTOA website.

Recording ended at unknown time.

Respectfully submitted via Peter Houghton Recording Studio;

Hailey M. Ruoff
Secretary

PLEASE CHECK THIS LIST AND UPDATE:

Current Representation:

Central: David McQuin, Christopher Baycura

Western: T. John McCune, Frank Mancini
Northeast: David Geasey, Roseann Anzalone
Southeast: Tom Gala, Peggy Noll

Chair: Emily Trapp
Chair Elect: vacant
Secretary/Treasurer: Hailey M. Ruoff

CCIO Liaison: Jeff Donahue

Webmaster: Peter Houghton

STC Session Coordinator: Bill Meyers